

Agenda

REGULAR MEDICINE HAT CITY COUNCIL

Monday, November 05, 2018

6:30 PM

1. **MOTION TO CLOSE THE MEETING TO THE PUBLIC**

(1.1.) In-Camera Reports

Utilities Business Development and Support Business
(FOIP s.24)

Electric Generation Business (FOIP s. 16, 24)

Community Development (FOIP s.24)

Public Services Division (FOIP s.24)

Heritage Business (FOIP s.16,17,28)

2. **ADOPTION OF THE AGENDA**

3. **ADOPTION OF THE MINUTES**

(3.1.) Medicine Hat City Council Organizational Meeting Minutes **Page 3**
October 15, 2018

(3.2.) Medicine Hat Regular Council Meeting Minutes - October 15, **Page 5**
2018

4. **PRESENTATION(S)**

(4.1.) Medicine Hat Women's Shelter Society - Natasha Carvalho, **Page 9**
Executive Director

5. **REPORTS**

(5.1.) Administrative committee Meeting - October 17, 2018 **Page 11**

1. Tender Recommendation - FS 18-106 Supply Seven
New Special Transit Units

2. Tender Recommendation - FS 18-105 Supply Eleven 35
- 40 Ft Transit Buses

(5.2.) Development & Infrastructure Committee Meeting - October **Page 16**
17, 2018

1. Off-Site Levy Bylaw #4157, 2019 to 2020 Rate Update

| | | |
|------------|--|----------------|
| (5.3.) | Energy & Utilities Committee Meeting - October 18, 2018 | Page 39 |
| | 1. Motion to Close the Meeting to the Public. | |
| (5.4.) | Public Services Committee Meeting - October 22, 2018 | Page 40 |
| | 1. Preservation of the Saamis Archaeological Site | |
| (5.5.) | Administrative Committee Meeting - October 31, 2018 | Page 46 |
| | 1. Sale of 403 2nd Street SE to Kidea Kim and Deokki Kim | |
| 6. | <u>REPORT(S) FOR RECEPTION</u> | |
| (6.1.) | Heritage Resources Committee Meeting - October 9, 2018 | Page 50 |
| (6.2.) | Subdivision and Development Appeal Board Hearing - October 16, 2018 | Page 54 |
| (6.3.) | Police Commission Meeting - October 18, 2018 | Page 59 |
| 7. | <u>NEW BYLAWS</u> | |
| (7.1.) | Bylaw #4496, a Bylaw of the City of Medicine Hat to amend Bylaw #4157, the Off-Site Levy Bylaw | Page 78 |
| | Sponsor - Development & Infrastructure Committee | |
| (7.2.) | Bylaw #4504, a Bylaw of the City of Medicine Hat to close roads in the City of Medicine Hat | Page 87 |
| | Sponsor - Development & Infrastructure Committee | |
| 8. | <u>NOTICE(S) OF MOTION</u> | |
| 9. | <u>NEW BUSINESS AND/OR RISE AND REPORT ITEM(S)</u> | |
| 10. | <u>ADJOURNMENT</u> | |
| 11. | <u>NEXT CITY COUNCIL MEETING: NOVEMBER 19, 2018</u> | |

MEDICINE HAT CITY COUNCIL ORGANIZATIONAL MEETING
HELD ON MONDAY, OCTOBER 15, 2018 AT 6:30 PM
IN CITY HALL COUNCIL CHAMBERS

PRESENT: Mayor T. Clugston, Chair
Cllr. R. Dumanowski
Cllr. J. Friesen
Cllr. D. Hirsch
Cllr. J. McIntosh
Cllr. K. Samraj
Cllr. P. Turnbull
Cllr. J. Turner
Cllr. B. Varga

ALSO PRESENT: B. Nicolay, Chief Administrative Officer
K. Charlton, Commissioner of Public Services
B. Mastel, Commissioner of Corporate Services
C. Lenz, Commissioner of Utilities
S. Schwarzenberger, Commissioner of Development & Infrastructure
B. Schmitt, City Solicitor, A. Cruickshank, City Clerk
and K. Eden, Assistant City Clerk

1. **Appointments of City Council Members to City of Medicine Hat Standing/Special Committees External Boards and Quasi Judicial Tribunals**

(1.1) **Mayor's Appointments of Council Members For the period October 15, 2018 - October 31, 2019**

The City Clerk read into the record the Mayor's appointments of Council Members to Standing and Special Committees of Council, external Boards and Quasi Judicial Tribunals.

Councillor R. Dumanowski - Councillor J. Friesen moved that City Council receive for adoption the Mayor's appointments of Council members to Standing and Special Committees of Council under Procedure Bylaw #2270 and that Council approve the Mayor's appointments of Council members to external Boards and Quasi Judicial Tribunals as read into the record by the City Clerk.

A list of the above mentioned appointments is on file with the City Clerk department.

For: 9; Against: 0; Absent: 0
Voting Against: (None)

Carried

2. **2019 Committee and Council Meeting Calendar**

(2.1) **2019 Committee Meeting Calendar**

Councillor J. Friesen - Councillor J. McIntosh moved that City Council adopt the 2019 Committee and Council Meeting Calendar as presented.

For: 9; Against: 0; Absent: 0
Voting Against: (None)

Carried

3. **Adjournment**

The meeting adjourned at 6:35 pm.

Adopted by City Council on November 5, 2018.

MAYOR TED CLUGSTON, CHAIR

ANGELA CRUICKSHANK, CITY CLERK

**MINUTES OF THE REGULAR MEDICINE HAT
CITY COUNCIL MEETING
HELD ON MONDAY, OCTOBER 15, 2018 AT 6:30 PM
IN CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor T. Clugston, Chair
Cllr. R. Dumanowski
Cllr. J. Friesen
Cllr. D. Hirsch
Cllr. J. McIntosh
Cllr. K. Samraj
Cllr. P. Turnbull
Cllr. J. Turner
Cllr. B. Varga

ALSO PRESENT: B. Nicolay, Chief Administrative Officer
K. Charlton, Commissioner of Public Services
B. Mastel, Commissioner of Corporate Services
C. Lenz, Commissioner of Utilities
S. Schwarzenberger, Commissioner of Development & Infrastructure
B. Schmitt, City Solicitor, A. Cruickshank, City Clerk
and K. Eden, Assistant City Clerk

1. **MOTION TO CLOSE THE MEETING TO THE PUBLIC**

(1.1.) **In-Camera Reports**

Planning & Development Services (FOIP s.24)
Municipal Works (FOIP s.24)
Development & Infrastructure (FOIP s.24)
Land & Business Support (FOIP s.24)
Environmental Utilities (FOIP s.24)
Finance Business (FOIP s.24)
Public Services Division (FOIP s.24)
Community Development (FOIP s.24)

Councillor J. McIntosh - Councillor R. Dumanowski moved that City Council close the meeting to the public at 3:30 p.m. to discuss items pursuant to the Freedom of Information and Protection of Privacy Act and reconvene for the Open Meeting at 6:30 p.m. in Council Chambers.

For: 9; Against: 0; Absent: 0
Voting Against: (None)

Carried

2. **ADOPTION OF THE AGENDA**

Item #5.2 Police Commission Meeting Minutes September 20, 2018 were withdrawn from the agenda. This report was received on October 1, 2018. Hearing no objection, the Mayor declared the agenda of the October 15, 2018 Regular City Council Meeting adopted as amended.

3. **ADOPTION OF THE MINUTES**

(3.1.) **Regular Medicine Hat City Council Meeting - October 1, 2018**

Hearing no objection, the Mayor declared the minutes of the October 1, 2018 Regular City Council Meeting adopted as presented.

4. **REPORTS**

(4.1.) **Development & Infrastructure Committee Meeting - October 3, 2018**

1. Downtown Infrastructure Asset Plan Update

The recommendations in the report were received for information on the motion of Councillor R. Dumanowski - Councillor J. Turner

For: 9; Against: 0; Absent: 0
Voting Against: (None)

Carried

(4.2.) **Energy & Utilities Committee Meeting - October 4, 2018**

1. Automated Metering Infrastructure - Final Report

The recommendations in the report were received for information on the motion of Councillor J. Turner - Councillor J. McIntosh

For: 9; Against: 0; Absent: 0
Voting Against: (None)

Carried

(4.3.) **Audit Committee Meeting - October 9, 2018**

1. Tri-Annual Management Report for the Period Ending August 31, 2018

The recommendations in the report were received for information on the motion of Councillor D. Hirsch - Councillor P. Turnbull

For: 9; Against: 0; Absent: 0
Voting Against: (None)

Carried

(4.4.) Public Services Committee Meeting - October 9, 2018

1. Urban Environment and Recreation Advisory Board (UERAB) - Special Events Competition and Assistance Grants
2. Elements of a New Cannabis Bylaw

Councillor J. Friesen - Councillor J. Turner moved that Item #1, Urban Environment and Recreation Advisory Board (UERAB) - Special Events Competition and Assistance Grants and Item #2 Elements of a New Cannabis Bylaw be voted on separately and that the recommendations in the report be adopted.

Item #1, Urban Environment and Recreation Advisory Board (UERAB) - Special Events Competition and Assistance Grants was voted on and

For: 9; Against: 0; Absent: 0
Voting Against: (None)

Carried

Item #2, Elements of a New Cannabis Bylaw was voted on and

For: 9; Against: 0; Absent: 0
Voting Against: (None)

Carried

(4.5.) Administrative Committee Meeting - October 11, 2018

1. 2019 - 2022 Fleet MTCA Budget

The recommendations in the report were received for adoption on the motion of Councillor J. Friesen - Councillor D. Hirsch

For: 9; Against: 0; Absent: 0
Voting Against: (None)

Carried

5. REPORT(S) FOR RECEPTION

(5.1.) Municipal Planning Commission - August 22, 2018

- Received for information on the motion of Councillor B. Varga - Councillor D. Hirsch

For: 9; Against: 0; Absent: 0
Voting Against: (None)

Carried

Medicine City Council - Monday, October 15, 2018

6. **NOTICE(S) OF MOTION**

There were no Notices of Motion received.

7. **NEW BUSINESS AND/OR RISE AND REPORT ITEM(S)**

There were no New Business Items.

8. **ADJOURNMENT**

The meeting adjourned at 6:56 p.m.

9. **NEXT CITY COUNCIL MEETING: November 5, 2018**

Adopted by City Council on November 5, 2018.

MAYOR TED CLUGSTON, CHAIR

ANGELA CRUICKSHANK, CITY CLERK

Family Violence Prevention Month

- **26%** of reported violent crime in 2016 resulted from family violence. Almost **67%** of victims were women and girls.
- **1 in every 4** women, and **1 in 7** men will experience family violence during their lifetime
- Women were victims of intimate partner homicide at a rate **four times greater** than men
- According to 2016 police-report data, among children and youth victims of violence reported to police, **30%** were victims of family violence perpetrated by parents, siblings, extended family member or spouse
- According to a 2016 Statistics Canada report, nearly **4% of victims of family violence were 65 years or older**
- Rates of all forms of family violence are underestimated.
- In 2017, the total number of domestic files with the Medicine Hat Police was **1,383**, resulting in **315** charges. (MHPS 2017 Annual Report)

Medicine Hat Women's Shelter Society statistics

(April 1, 2017 - March 31, 2017)

| | | |
|---------------------|-------------------|-----------------------|
| Phoenix Safe House | 231 adults | 176 children |
| Musasa House | 29 adults | 50 children |
| Housing First | 49 adults | Two children |
| Outreach | 629 adults | 120 children |
| Children's Supports | | 25 children |
| Crisis Calls | 1,334 | 20,846 minutes |

Total adults served: 974
Total children served: 404
Total Served: 1,378

MHWSS initiatives:

- Accepting male clients into Phoenix Safe House as of Oct. 1, 2018
- Truenity: Engaging Men and Boys
- #thisismeMH
- Early intervention youth programming

Family Violence Prevention Month events in Medicine Hat

- Nov. 1 – Declaration signing & Memorial Walk – City Hall, 1 p.m.
- Nov. 5 – MHWSS presentation at Medicine Hat City Council meeting, 6:30 p.m.
- Nov. 5 to 9 – Elder abuse awareness display at the Veiner Centre
- Nov. 7 – The Ghomeshi Effect @ MHC Theatre, 7:30 p.m. – Dance-theatre performance about sexual assault and the Canadian legal system
- Nov. 8 – “Glass Castle “ Medicine Hat Public Library Movie Night, 6:30 p.m
- Nov. 10 - Tigers Game – The team will be using purple tape, and MHWSS will be in the Community Corner
- Nov. 17 - Fourth Annual Pet Walk, starting at the Kin Coulee Toboggan Hill, 1 p.m. In partnership with the Medicine Hat SPCA. We ask people bring donations for the SPCA and dress in purple
- Nov. 23 – Truenity Initiative Launch, Station Coffee, 7-9:30 p.m., as part of a new MHWSS initiative to engage with men and boys to help end family violence. Come-and-go drop-in event.
- Nov. 24 – Hip Health Hooray Expo, Family Leisure Centre, 10:00 a.m. – 3:30 p.m.
- Nov. 27 to 29 – Strong Hearts: An Exhibit by LGBTQ2S+ Youth on Healthy Relationships, MHC – The Den. Exhibit launch party on Nov. 27 @ 6 p.m.
- Nov. 27 & 28 – Awareness Fair hosted by the Students’ Association of MHC
- Nov. 30 – Midnight Madness @ Gas City Tattoos, 6 p.m. to midnight – Silent Witness display, fundraiser
- Oct. 19 to Nov. 16 – Fill a Purse for a Sister, A Bag for a Mister fundraiser. Sunrise Rotary Club. Drop off bags filled with needed items at Excel Physical Therapy.



**MINUTES OF THE ADMINISTRATIVE COMMITTEE MEETING
HELD ON OCTOBER 17, 2018, AT 9:00 A.M.
IN CITY HALL CONFERENCE ROOM #2-1**

PRESENT: R. Nicolay, Chief Administrative Officer – Chair
T. Clugston, Mayor
K. Charlton, Commissioner of Public Services
C. Lenz, Commissioner of Utilities
B. Mastel, Commissioner of Corporate Services
S. Schwartzenberger, Commissioner of Development & Infrastructure
B. Schmitt, City Solicitor
A. Cruickshank, City Clerk

ALSO PRESENT: C. Graham, Manager, Corporate Communications

1. **Tender Recommendation – FS 18-106 Supply Seven New Special Transit Units** (Appendix A)

Administrative Committee awarded the tender to the best evaluated bid meeting specification: Overland Custom Coach in the amount of \$1,187,830.00.

INFORMATION

2. **Tender Recommendation – FS 18-105 Supply Eleven 35 – 40 Ft Transit Busses** (Appendix B)

Administrative Committee awarded the tender to the best evaluated bid meeting specification: Grand West Transportation in the amount of \$4,975,500.00.

INFORMATION

Adjournment

The meeting adjourned at 10:23 a.m.

Received by City Council on November 5, 2018.

ANGELA CRUICKSHANK, CITY CLERK



Recommendation Form

Tender Recommendation

TO: CAO / Admin Committee **DATE:** October 04, 2018
FROM: Justin Brunelle, Manager Fleet Services **COPY:** Phil Downie, Manager, Supply Chain

Tender No. and Title: FS18-106 Supply Seven new Special Transit Units
Source of Financing: Fleet Reserve **Work Order** 43810370, 43810371, 43810372
 43810373, 43810374, 43810375, 43810434
Activity Code 62160

Bylaw No. (if applicable):

| BUDGET APPROVAL | DOLLAR AMOUNT | BUDGET REFERENCE (Year – Page Ref.) |
|--|-----------------------|--|
| Original Budget: | \$1,300,000.00 | |
| Add: Additional Approved Funding | \$ | |
| TOTAL APPROVED BUDGET | \$1,300,000.00 | |
| Less: Commitment/Expenditures To Date: | \$ | |
| AVAILABLE APPROPRIATION | \$1,300,000.00 | |
| Less: Value of this Tender (excluding GST) | \$1,187,830.00, | |
| REMAINING APPROPRIATION | \$112,170.00 | |

Estimated Cost at Completion: \$1,187,830.00
Total Approved Budget: \$1,300,000.00
Project (over/under) expended: \$112,170.00

Changes to approved program:

Tender Results (Summary of Total Evaluated Prices excluding GST):

See attached Summary.

Two bids were received for the Special Transit Units: Overland Custom Coach \$ 169,690.00 per unit & Crestline \$191,406.00 per unit.

The bids were evaluated using four criteria, and the highest point evaluation was achieved by Overland Custom Coach.

Accordingly, the recommendation is to award the tender to Overland Custom Coach.

Tender Recommendation:

Award to best evaluated bidder meeting spec.

That this tender be awarded to Overland Custom Coach as the best evaluated bid meeting specifications.

Company Name:

Overland Custom Coach

Value of Tender as Recommended (excluding GST): \$ 1,187,830.00

Assigned Contract Administrator/Title/Phone #:

Recommended By: JUSTIN BRUNELLE, CRSP NCSO
 MANAGER FLEET SERVICES *[Signature]* **Date:** Oct 9, 2018
Reviewed By Purchasing: PHIL DOWNIE, SCMP
 MANAGER - SUPPLY CHAIN *[Signature]* **Date:** 10 Oct 2018

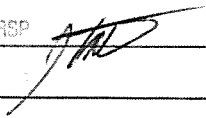
Brian Mastel
 Commissioner of Corporate Services
Date:

[Signature]
 12 October 12, 2018

Approved By:

Approved By:

JOE CARTWRIGHT, B.Sc., CRSP
GENERAL MANAGER
CORPORATE ASSETS



Date:

Date:

Oct. 11/18



Recommendation Form

Tender Recommendation

TO: CAO / Admin Committee
 FROM: Justin Brunelle, Manager , Fleet Services
 DATE: Oct 12, 2018
 COPY: Phil Downie, Manager, Supply Chain

Tender No. and Title: FS18-105 Supply Eleven (11) 35 - 40 ft Transit Busses
 Source of Financing: Fleet Reserve
 Work Order 43810378, 43810379, 43810380
 43810381, 43810382, 43810435
 43810436, 43810437, 43810438
 43810439, 43810440 Activity Code 621661

Bylaw No. (if applicable):

| BUDGET APPROVAL | DOLLAR AMOUNT | BUDGET REFERENCE (Year – Page Ref.) |
|--|-----------------------|-------------------------------------|
| Original Budget: | \$6,875,000.00 | |
| Add: Additional Approved Funding | \$ | |
| TOTAL APPROVED BUDGET | \$6,875,000.00 | |
| Less: Commitment/Expenditures To Date: | \$ | |
| AVAILABLE APPROPRIATION | \$6,875,000.00 | |
| Less: Value of this Tender (excluding GST) | \$4,975,500.00 | |
| REMAINING APPROPRIATION | \$1,899,500.00 | |

Estimated Cost at Completion: \$4,975,500.00
 Total Approved Budget: \$6,875,000.00
 Project (over/under) expended: \$1,899,500.00

Changes to approved program:

Tender Results (Summary of Total Evaluated Prices excluding GST):

See attached Summary.

Two bids were received for the Transit Busses: New Flyer 40' Diesel \$545,528.00 per unit, 40' CNG variant \$598,091.00 per unit, New Flyer 35' Diesel \$537,716.00 per unit, CNG Variant \$590,321.00 per unit & Grande West Transportation 35' Diesel \$430,500.00 per unit, CNG Variant \$470,500.00 per unit.

The bids were evaluated using four criteria, and the highest point evaluation was achieved by Grande West Transportation.

As per the Tender documents there will be 5 Diesel and 6 CNG Variants.

Accordingly the recommendation is to award the tender to Grande West Transportation.

Tender Recommendation:

Award to best evaluated bidder meeting spec.

That this tender be awarded to Grande West Transportation as best evaluated bidder meeting specifications.

Company Name:

Grande West Transportation

Value of Tender as Recommended (excluding GST): \$ 4,975,500.00

Brian Mastal
 Commissioner of Corporate Services

Date:

October 15, 2018

Assigned Contract Administrator/Title/Phone #:

JUSTIN BRUNELLE, CRSP, NCSC
MANAGER
FLEET SERVICES

Recommended By:


PHIL DOWNIE, SCMP

Date:

Oct 9, 2018

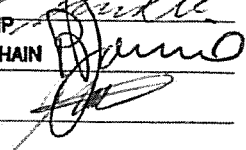
Reviewed By Purchasing:

MANAGER - SUPPLY CHAIN

Date:

Oct 12, 2018

Approved By:


JOE CARTWRIGHT, B.S.C., C.P.
GENERAL MANAGER

Date:

Oct. 15/18

Approved By:

CORPORATE ACCT

Date:

**DEVELOPMENT & INFRASTRUCTURE COMMITTEE
MEETING MINUTES
Wednesday, October 17, 2018**

City Hall, Boardroom 2-1
3:30 P.M.

PRESENT: Councillor J. Turner, Vice-Chair
Councillor J. McIntosh

ALSO PRESENT: K. Samraj, Councillor
R. Nicolay, Chief Administrative Officer
S. Schwartzberger, Commissioner of Development & Infrastructure
B. Schmitt, City Solicitor
D. Brown, General Manager - Municipal Works
K. Snyder, General Manager - Planning & Development Services
G. MacKay, Manager - Land & Business Support
C. Graham, Manager - Corporate Communications
L. Manz, Executive Assistant

NOT PRESENT: Councillor R. Dumanowski, Chair

Councillor Turner, Vice-Chair, opened the meeting complimenting staff on their planning and coordination efforts when working with business owners on the licensing details for their perspective cannabis retail stores. He noted the number of stores approved for licensing in the community is a reflection of staff's efforts to work with the business community.

1. OFF-SITE LEVY BYLAW NO. 4157, 2019 TO 2020 RATE UPDATE

[APPENDIX A]

Commissioner Schwartzberger advised that in accordance with Bylaw No. 4157, an annual review of the Off-Site Levy projects and Off-Site Levy rates are required. He noted that in accordance with this Bylaw, the City of Medicine Hat may update the Off-Site Levy rates by amending Bylaw No. 4157.

Commissioner Schwartzberger highlighted this is a review of the 2019 to 2020 rates and not a review of the entire Bylaw. He noted the proposed rate adjustments represent a small change at less than 0.5 per cent overall. A full review of the Bylaw will occur after the Municipal Development Plan has formally been updated.

It was noted Bylaw No. 4496 to amend Bylaw No. 4157 will be presented at the November 5, 2018 City Council Meeting for first reading. Following first reading, Commissioner Schwartzberger advised a letter will be distributed to all stakeholders advising of the proposed changes.

The Development & Infrastructure Committee recommends **THAT CITY COUNCIL APPROVE BYLAW NO. 4496 THE OFF-SITE LEVY BYLAW 2019 TO 2020 RATE UPDATE.**

ADOPTION

Adjournment

The meeting adjourned at 3:38 P.M.

RECEIVED BY CITY COUNCIL

November 5, 2018

Angela Cruickshank, City Clerk

BRIEFING NOTE

DECISION

OFF-SITE LEVY BYLAW NO. 4157
2019 TO 2020 RATE UPDATE

OCTOBER 3, 2018

ISSUE:

2019 to 2020 rate update for Off-Site Levy (OSL) Bylaw No. 4157.

RECOMMENDATION:

It is recommended through the Administrative Committee and the Development & Infrastructure Committee that City Council approve Bylaw No. 4496 the Off-Site Levy Bylaw 2019 to 2020 Rate Update.

COUNCIL STRATEGIC PRIORITY:**Fiscal Responsibility**

Ensuring that the OSL reserves remain financially sustainable; thus funding the installation of off-site municipal servicing infrastructure required to support new growth and re-development opportunities.

KEY RISKS:**Health, Safety and Environmental Impact:**

N/A

Financial Impact:

| | | |
|------------------------|--|---------------------|
| Funding Request: | No | If yes, amount: N/A |
| Budgeted Item: | No | Funding Source: N/A |
| Funding Explanation: | The OSL rates are calculated on a 100% cost basis. | |
| Budget Amendment Form? | No | |

The existing rates in the OSL Bylaw No. 4157 came into effect on January 1, 2018 and are summarized in Attachment #3. Note, that the current and proposed OSL rates do not include the municipal assist subsidy. The current rates of municipal assist are presently under review by staff.

The proposed 2019 to 2020 updated OSL rates were calculated when the financial model was updated (as of December 31, 2017) with the methodology described in the Background section of this report. The proposed updated OSL rates are summarized in Attachment # 4, Bylaw No. 4496.

Node “0” Comparisons to 2018 and 2019-2020 Rates:

Table 1 below utilizes Node 0 total levies rates (which are determined on a weighted average basis of all the Development Nodes) as a comparable. Table 1 demonstrates that the proposed 2019 to 2020 OSL rates represents on a “Total Levies” basis, a 0.47% increase over the current 2018 OSL rate.

Table 1- Node “0” Comparison

| Rate Bylaw | Road Levies (\$/ha.) | Water Levies (\$/ha.) | Sanitary Sewer Levies (\$/ha.) | Storm Sewer Levies (\$/ha.) | Total Levies (\$/ha.) |
|--|----------------------|-----------------------|--------------------------------|-----------------------------|-----------------------|
| Bylaw No. 4157 (Current 2018 Rates) | \$90,779 | \$84,637 | \$45,159 | \$12,936 | \$233,512 |
| Bylaw No. 4496 (Proposed 2019–2020 Rates) | \$84,879 | \$88,323 | \$47,939 | \$13,460 | \$234,602 |
| | -6.5% | 4.36% | 6.16% | 4.05% | 0.47% |

The supporting rationale for the changes from the current 2018 rates to the proposed 2019 to 2020 rates are highlighted in Attachment #1.

Administrative

In addition to the annual rate update, the following revisions to the Bylaw are required:

- Subsection 9(a) is amended to read, *“The City shall review the levy projects and the levy rates every two (2) years, commencing in 2019.”*;
- Schedule “D” – Development Nodes; and,
- Planning & Development Services revised the name of Node 5 to “Brier Run”.

The above changes are included in Attachment #2.

Legal / Policy Impact:

The OSL Bylaw No. 4157, section 9 “Review of Levy Rates” requires that:

- The City shall review the levy projects and the levy rates every year commencing in 2014.

After the review has been completed, the City may amend the Bylaw to update the OSL rates.

Public Implications:

The 2019 to 2020 OSL rate update will include the following public involvement:

- After First Reading, an informational letter will be mailed to the organizations and industry representatives who participated in the development of the current OSL Bylaw No. 4157; and,
- There will be a Public Hearing prior to City Council giving final consideration to the proposed Bylaw.

The Public Hearing will be advertised and members of the public will have an opportunity to make presentations to Council at the Public Hearing.

BACKGROUND:

The OSL rates are driven by the infrastructure requirements of each of the respective Development Nodes. Each of the Nodes differ in their infrastructure needs and the OSLs recognize this by assigning complex proportional benefit assignments to each of the Development Nodes. This results in a variety of OSL rates for the Development Nodes.

At the September 3, 2013 City Council meeting, Council adopted Bylaw No. 4157 which in sections 9(a) and 9(b) requires an annual review of the OSL projects and OSL rates and if required, the City may update the OSL rates by amending Bylaw No. 4157.

The rates are updated through a comprehensive objective review of the engineering and construction project cost estimates and an industry leading financial software model. Specifically for the 2018 review, staff updated the financial model by:

- Updating the financial status of the OSL reserves to December 31, 2017;
- Updating the land areas developed in each of the Nodes to December 31, 2017;
- Updating and reviewing the infrastructure estimated project costs and where completed, recording the actual costs;
- Updating the Development Staging Plan for the 25 year OSL rate planning period (2018 to 2042). The staging plan for 2018 includes the 27 ha associated with the Aurora project;
- Revising the Infrastructure Staging Plan such that the required OSL infrastructure is in place and supporting the Development Staging Plan;
- Recalculating the OSL rates required for the 2019 to 2020 rate update; and,
- Revising Schedule “A” of the OSL Bylaw No. 4157 by preparing the amending Bylaw No. 4496.

A comprehensive review of the OSL Bylaw is planned to follow the “in progress” review of the City’s Municipal Development Plan (MDP). The MDP is exploring the concept of context specific infrastructure standards, which may allow the City to accommodate lower intensity uses in strategic areas, with reduced servicing standards. This could result in substantially lower OSL rates for those Development Nodes that are at a rural intensity with limited servicing.

OPTIONS CONSIDERED & POTENTIAL IMPLICATIONS:

City Council is not required to adjust the OSL rate and could accept the review as completed and instruct staff to revise Bylaw No. 4496 to hold the 2018 rates for the 2019 to 2020 time-period. Staff does not recommend this option, as the weighted average increase of 0.47% is especially small and is not in alignment with City Council’s Financially Fit initiative.

IMPLEMENTATION PLAN:

Subject to City Council approval, the 2019 to 2020 updated OSL rates contained in Bylaw No. 4496 will come into effect on January 1, 2019 and will remain in effect until December 31, 2020.

| | | |
|--------------------------------|---|--------------------|
| PREPARED BY & DATE: | Tony Klauwers, Municipal Engineer - Planning & Development Services | September 21, 2018 |
| REVIEWED BY & DATE: | Trevor Regehr, Municipal Accountant – Finance Ben Bullock, Solicitor Imran Ahmed, Manager of Development Services - Planning & Development Services Kent Snyder, General Manager - Planning & Development Services | |
| APPROVED BY & DATE: | Stan Schwartzberger, Commissioner of Development & Infrastructure | |
| ATTACHMENTS: | <u>Attachment #1:</u> Supporting Rationale – Table 1 - % Change Row <u>Attachment #2:</u> Summary of Changes – Schedule “D” – Development Nodes <u>Attachment #3:</u> Existing Off-Site Levy Rates for Bylaw No. 4157 <u>Attachment #4:</u> Bylaw No. 4496 | |

Supporting Rationale
Table 1 - % Change Row

Node "0" Road Levies

The 6.5% decrease in Road Levies is primarily due to the following changes to the Roads Staging Plan:

| Road Item | Project Description | 2017 Staging Plan | 2019 Staging Plan |
|-----------|---|-------------------|-------------------|
| 4 | College Avenue and Kipling Street Intersection Upgrade | 2019 | 2025 |
| 5 | Kingsway Avenue and Spencer Street Intersection Upgrade | 2019 | 2021 |
| 13 | South West Medicine Hat Connector | 2021 | 2031 |

By advancing the above projects into the future removes a portion of their capital costs beyond the 25 year rate planning window (2018 to 2042).

Node "0" Sanitary Levies

A review of the various elements contributing to the calculation of the Sanitary Sewer OSL rate did not reveal a significant factor contributing to the 6.16% increase other than the forecasted annual construction cost inflation rate of 3.21%.

Node "0" Storm Levies

A review of the various elements contributing to the calculation of the Storm OSL rate did not reveal a significant factor contributing to the 4.05% increase other than the forecasted annual construction cost inflation rate of 3.21%.

Node "0" Water Levies

A review of the various elements contributing to the calculation of the Water OSL rate did not reveal a significant factor contributing to the 4.36% increase other than the forecasted annual construction cost inflation rate of 3.21%.

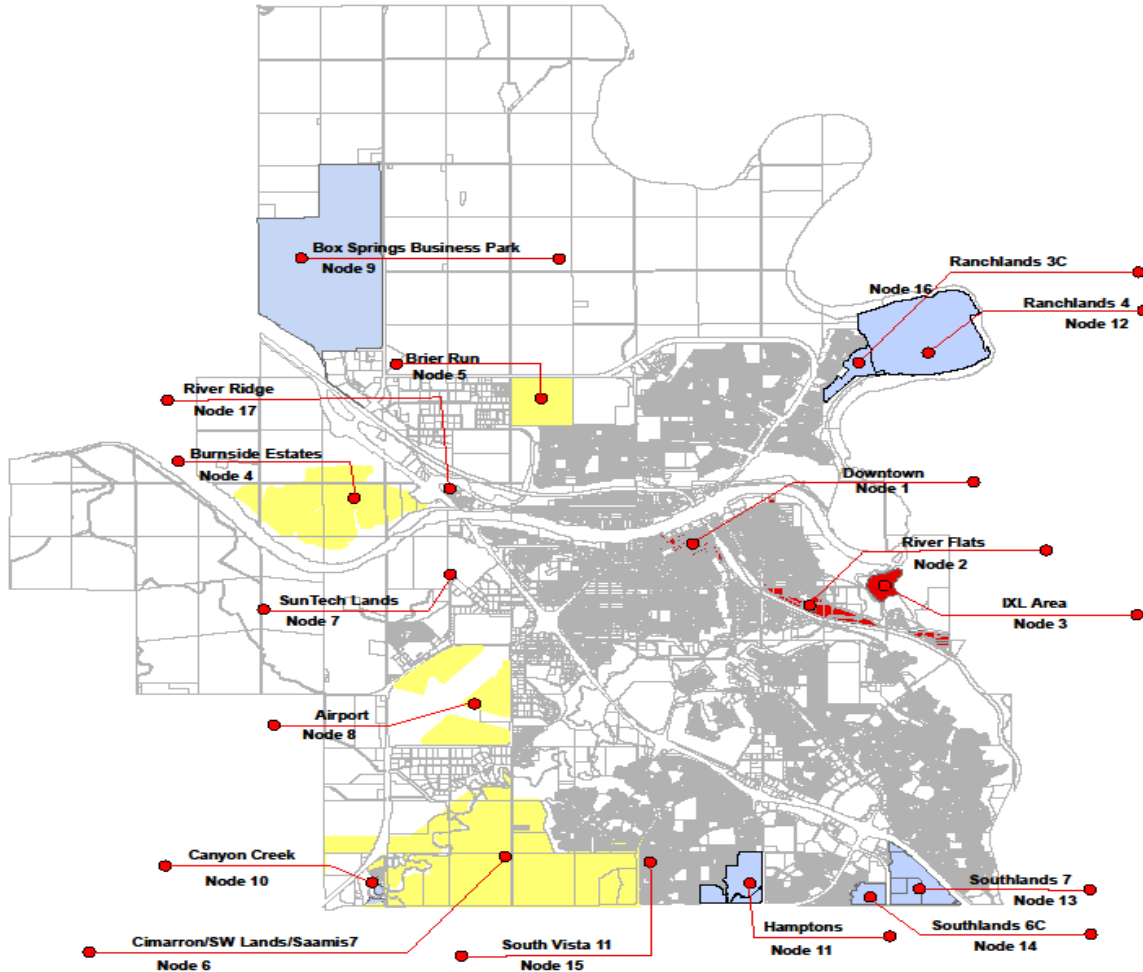
**Summary of Changes
Schedule "D" – Development Nodes**

| Bylaw Changes | | |
|-----------------|--|--|
| Subsection 9(a) | From: "The City shall review the levy projects and the levy rates every year commencing in 2014." | To: "The City shall review the levy projects and the levy rates every two (2) years, commencing in 2019." |

| Node No. | Development Area | Proposed Map Changes |
|----------|-------------------|--|
| | Development Nodes | Revised the index map to show the following changes. |
| 5 | Cancarb | Renamed Node 5 to Brier Run |

SCHEDULE "D" MAPS

Development Nodes



Priority 1 Intensification

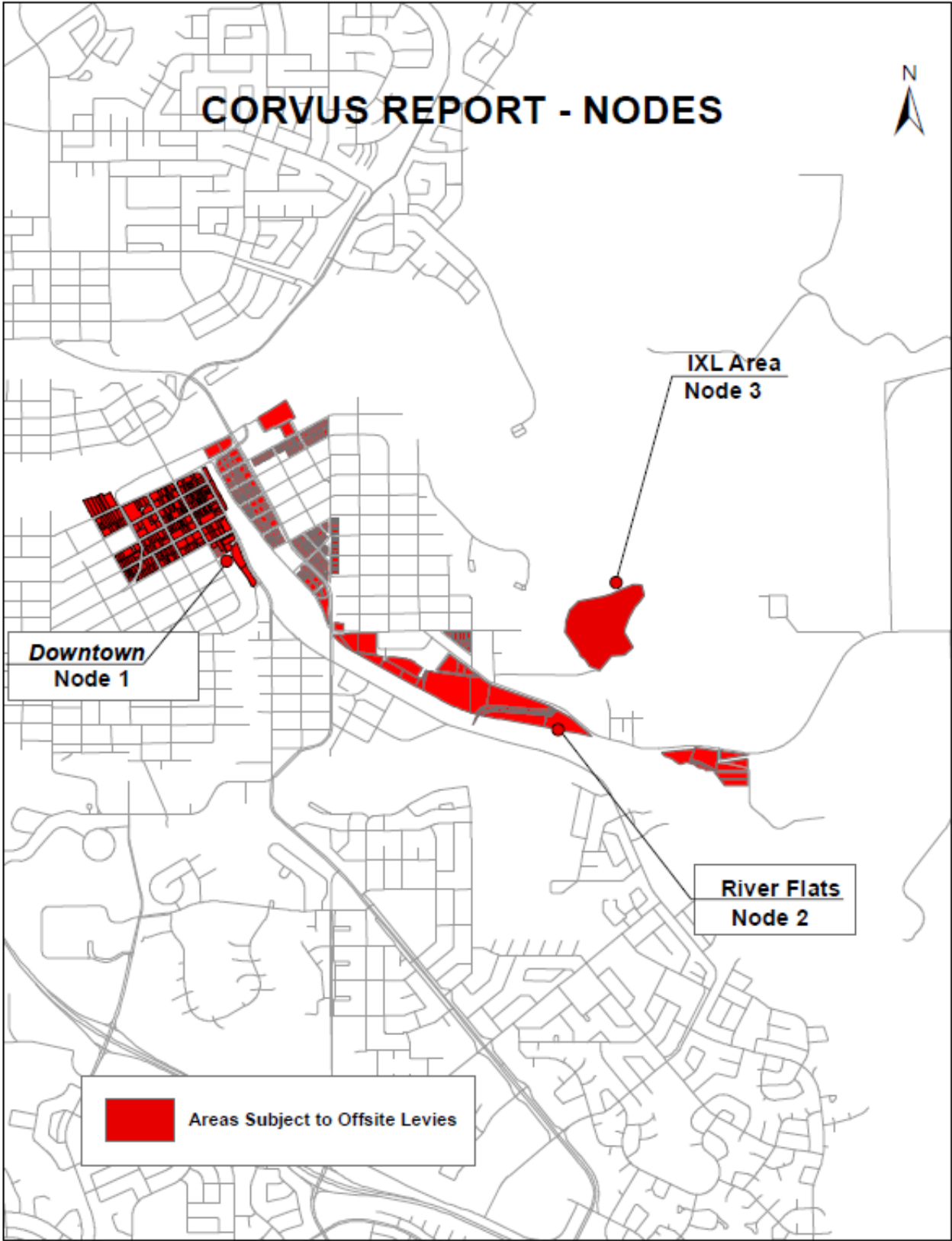


Priority 1 Greenfield

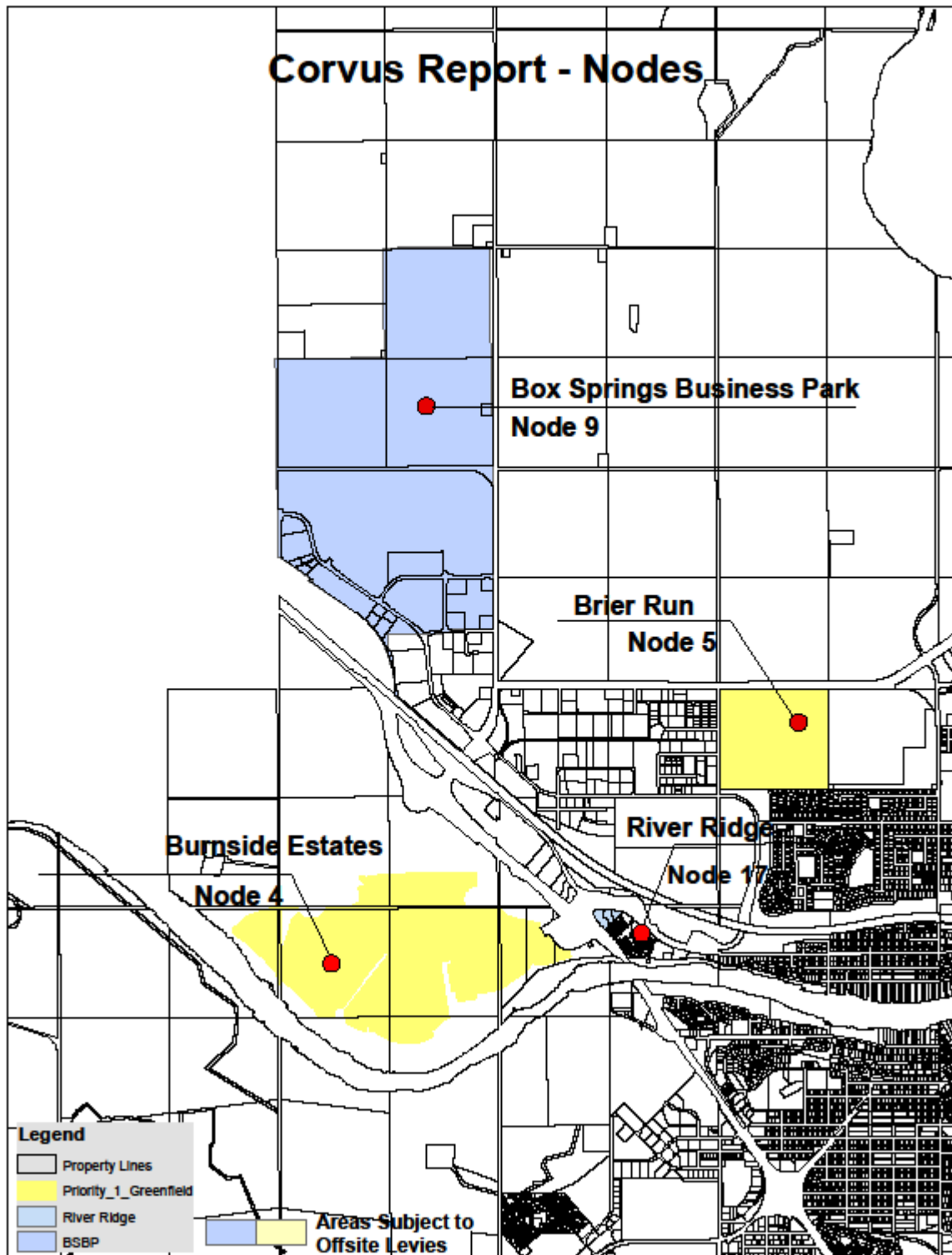


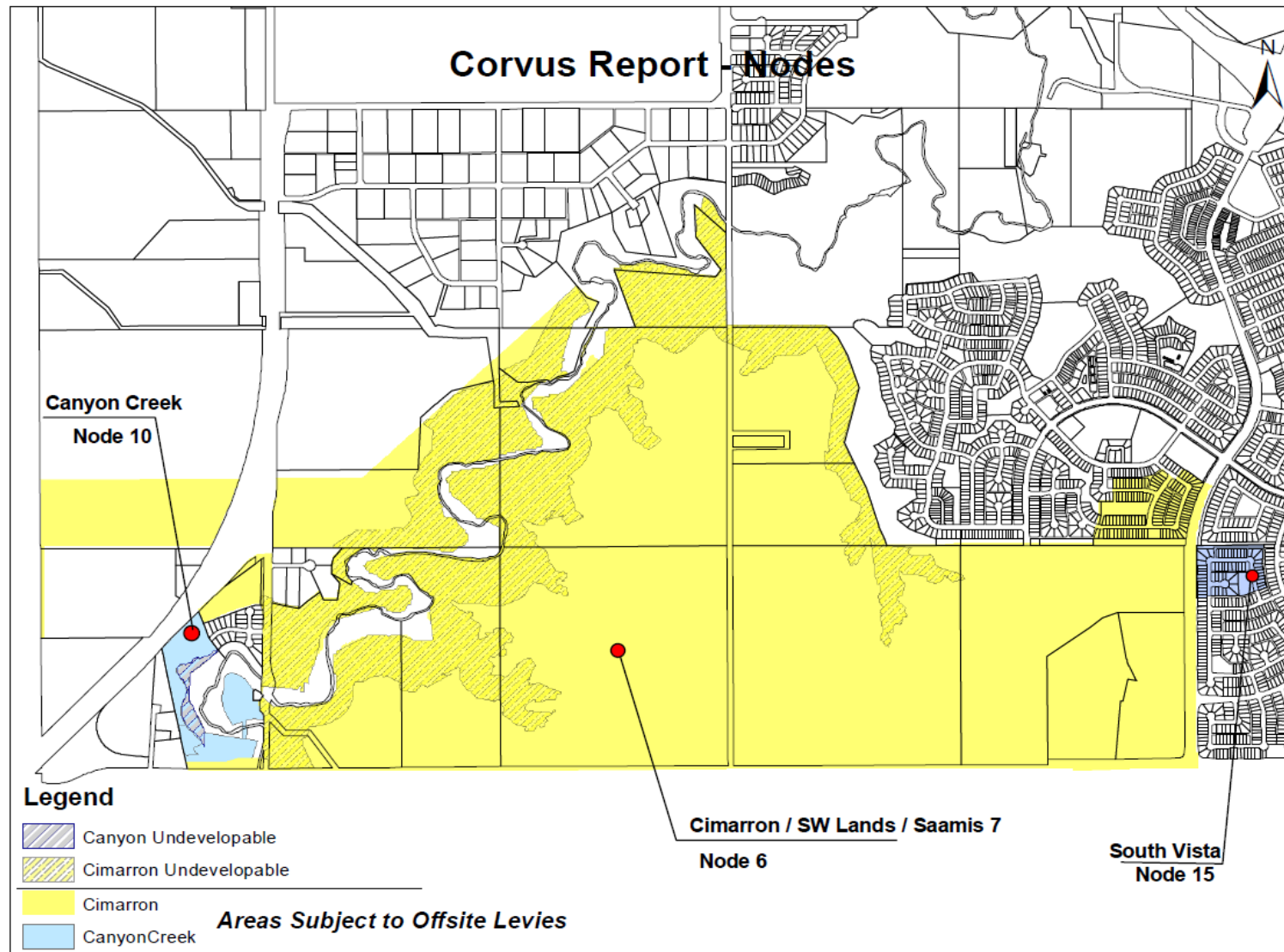
Existing Nodes Under Development



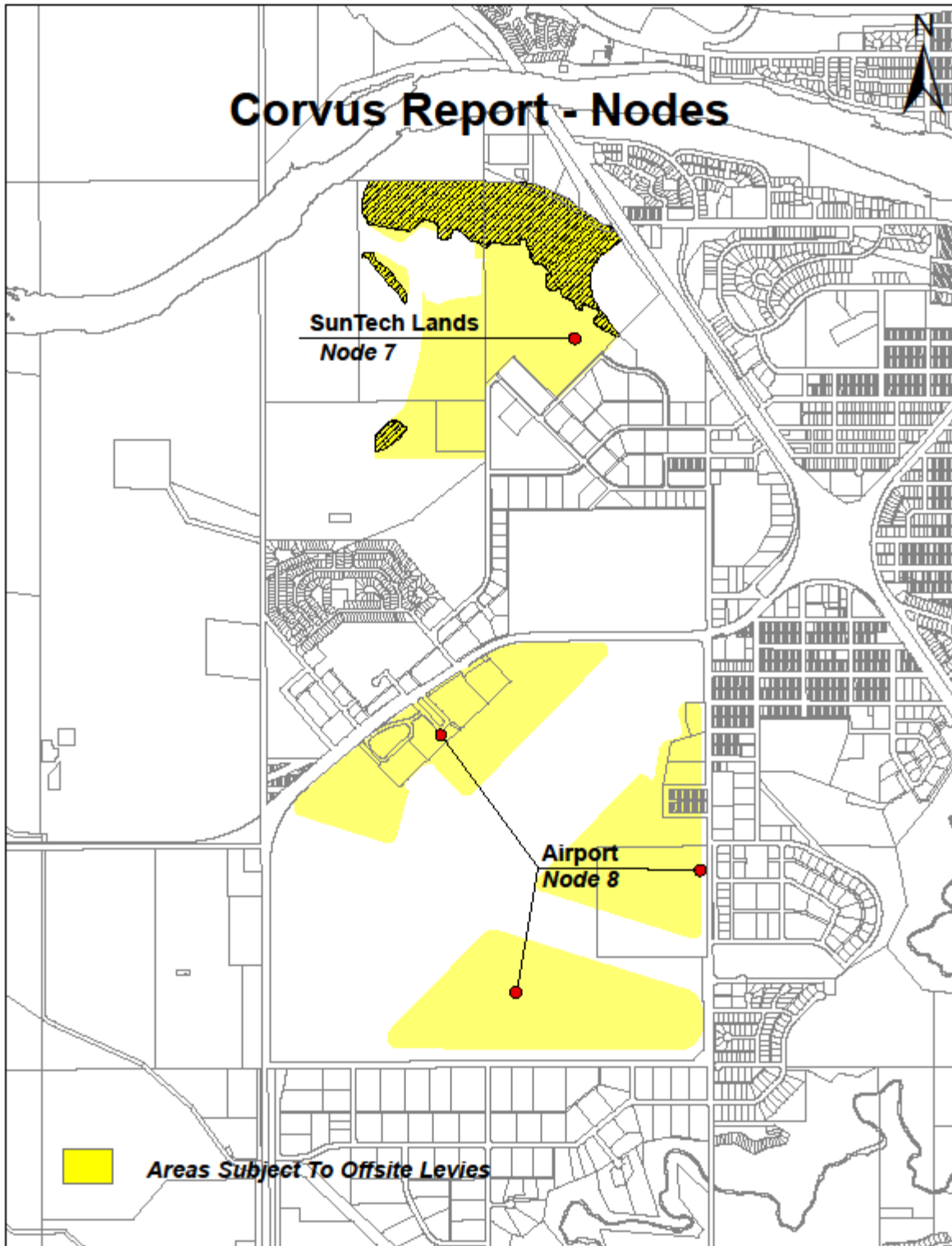


Corvus Report - Nodes

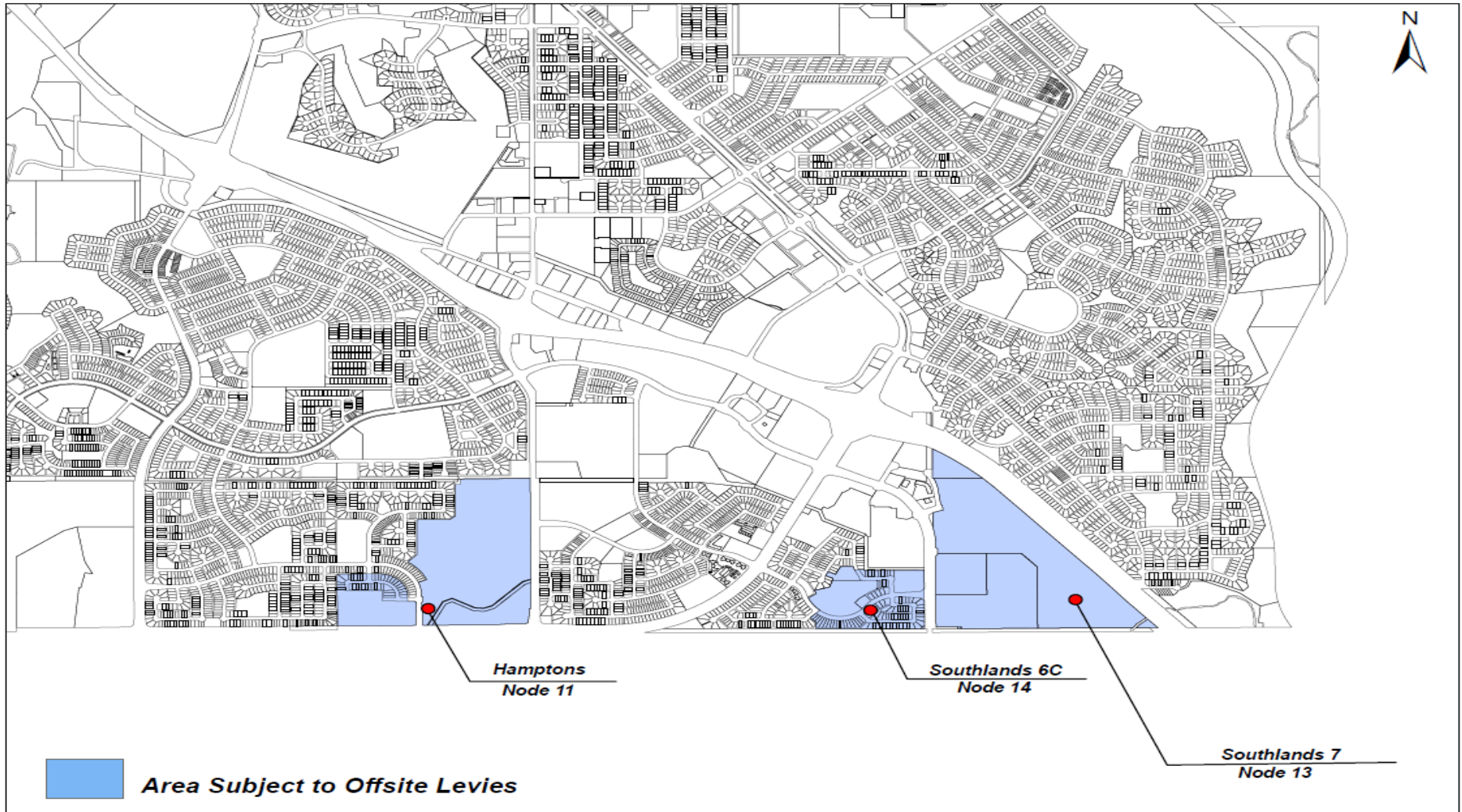




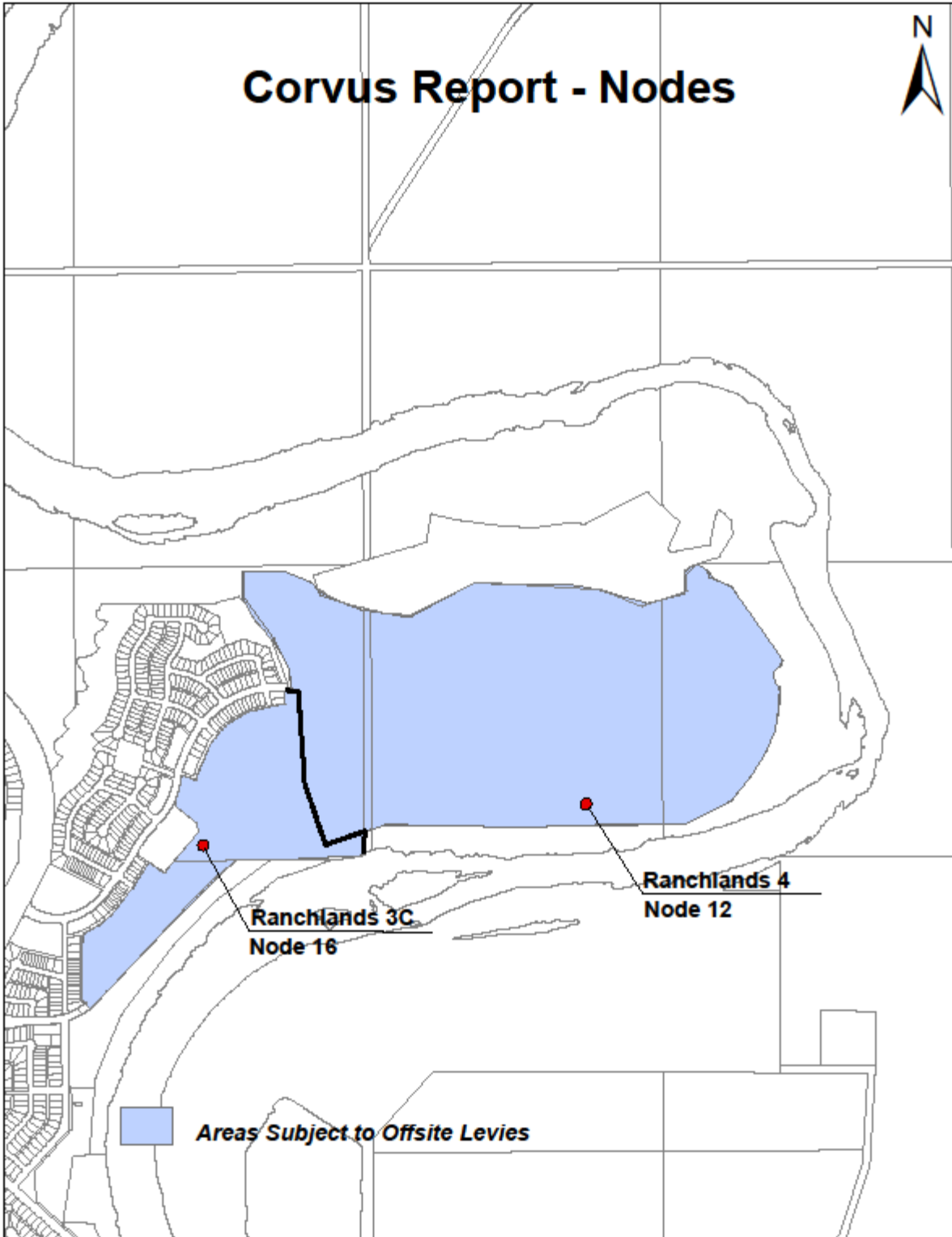
Corvus Report - Nodes



Corvoux Report - Nodes



Corvus Report - Nodes



Existing Off-Site Levy Rates for Bylaw No 4157

Table A-1

| Node | Roads Levies (\$/ha.) | Water Levies (\$/ha.) | Sanitary Sewer Levies (\$/ha.) | Storm Sewer Levies (\$/ha.) | Total Levies (\$/ha.) |
|------|-----------------------|-----------------------|--------------------------------|-----------------------------|-----------------------|
| 1 | \$90,779 | \$139,995 | \$152,470 | - | \$383,244 |
| 2 | \$90,779 | \$ 58,751 | \$ 47,619 | \$ 3,598 | \$200,747 |
| 3 | \$90,779 | \$ 58,751 | \$ 24,016 | - | \$173,546 |
| 4 | \$90,779 | \$ 58,751 | \$ 50,571 | \$38,887 | \$238,988 |
| 5 | \$90,779 | \$126,781 | \$ 12,119 | - | \$229,679 |
| 6 | \$90,779 | \$ 98,428 | \$ 68,255 | \$ 8,624 | \$266,086 |
| 7 | \$90,779 | \$ 58,751 | \$ 50,571 | - | \$200,101 |
| 8 | \$90,779 | \$ 85,966 | \$ 79,885 | \$49,558 | \$306,189 |
| 9 | \$90,779 | \$126,781 | \$ 12,119 | \$38,887 | \$268,566 |
| 10 | \$90,779 | \$ 52,825 | \$ 53,172 | - | \$196,776 |
| 11 | \$90,779 | \$ 53,325 | \$ 41,980 | \$ 8,624 | \$194,708 |
| 12 | \$90,779 | \$ 50,625 | \$ 12,119 | - | \$153,523 |
| 13 | \$90,779 | \$ 53,325 | \$ 51,227 | \$ 8,624 | \$203,955 |
| 14 | \$90,779 | \$ 53,325 | \$ 41,980 | \$ 8,624 | \$194,708 |
| 15 | \$90,779 | \$ 65,287 | \$ 14,769 | \$ 8,624 | \$179,460 |
| 16 | \$90,779 | \$ 50,625 | \$ 2,872 | - | \$144,276 |
| 17 | \$90,779 | \$ 52,212 | \$ 41,324 | - | \$184,315 |

Table A-2

Land Outside Nodal Boundaries

| Node | Roads Levy (\$/ha.) | Water Levy (\$/ha.) | Sanitary Sewer Levy (\$/ha.) | Storm Sewer Levy (\$/ha.) | Total Levies (\$/ha.) |
|------|---------------------|---------------------|------------------------------|---------------------------|-----------------------|
| 0 | \$90,779 | \$84,637 | \$45,159 | \$12,936 | \$233,512 |

BYLAW NO. 4496

A BYLAW OF THE CITY OF MEDICINE HAT to amend Bylaw No. 4157, the Off-Site Levy Bylaw.

WHEREAS the *Off-Site Levies Regulation AR 187/2017*, requires that the information used to calculate an off-site levy must be kept current;

AND WHEREAS Council has advertised its intention to consider the provisions of this Bylaw pursuant to section 606 of the *Municipal Government Act*;

AND WHEREAS City Administration has consulted with the development industry concerning the amendments in this Bylaw;

AND WHEREAS Council considers it advisable to amend Bylaw 4157;

NOW THEREFORE THE MUNICIPAL CORPORATION OF THE CITY OF MEDICINE HAT, IN COUNCIL ASSEMBLED, ENACTS AS FOLLOWS:

1. Bylaw No. 4157 is amended as set out in this Bylaw.
2. Subsection 9(a) is amended to read as follows:
 "The City shall review the levy projects and the levy rates every two (2) years, commencing in 2019."
3. Table A-1 is repealed and replaced with Table A-1 as set out in Schedule "A" to this Bylaw.
4. Table A-2 is repealed and replaced with Table A-2 as set out in Schedule "A" to this Bylaw.
5. Schedule "D" is repealed and replaced with a new Schedule "D", attached to this Bylaw.
6. This Bylaw will come into force on January 1, 2019.

READ A FIRST TIME in open Council on _____.

READ A SECOND TIME in open Council on _____.

READ A THIRD TIME in open Council on _____.

SIGNED AND PASSED on _____.

MAYOR: Keith E. (Ted) Clugston

CITY CLERK: Angela Cruickshank

SCHEDULE "A"

TABLE A-1

| Node | Roads Levies (\$/ha.) | Water Levies (\$/ha.) | Sanitary Sewer Levies (\$/ha.) | Storm Sewer Levies (\$/ha.) | Total Levies (\$/ha.) |
|-------------|----------------------------------|----------------------------------|---|--|--------------------------------------|
| 1 | \$84,879 | \$152,573 | \$169,906 | \$- | \$407,359 |
| 2 | \$84,879 | \$61,804 | \$52,161 | \$- | \$198,845 |
| 3 | \$84,879 | \$61,804 | \$26,816 | \$- | \$173,500 |
| 4 | \$84,879 | \$61,804 | \$53,224 | \$34,028 | \$233,936 |
| 5 | \$84,879 | \$115,725 | \$12,040 | \$- | \$212,644 |
| 6 | \$84,879 | \$116,966 | \$88,132 | \$11,423 | \$301,400 |
| 7 | \$84,879 | \$61,804 | \$53,224 | \$- | \$199,908 |
| 8 | \$84,879 | \$100,453 | \$80,135 | \$27,320 | \$292,788 |
| 9 | \$84,879 | \$115,725 | \$12,040 | \$34,028 | \$246,672 |
| 10 | \$84,879 | \$55,708 | \$70,061 | \$- | \$210,648 |
| 11 | \$84,879 | \$59,391 | \$53,193 | \$11,423 | \$208,887 |
| 12 | \$84,879 | \$52,471 | \$12,040 | \$- | \$149,390 |
| 13 | \$84,879 | \$59,391 | \$63,027 | \$11,423 | \$218,720 |
| 14 | \$84,879 | \$59,391 | \$53,193 | \$11,423 | \$208,887 |
| 15 | \$84,879 | \$72,221 | \$16,983 | \$11,423 | \$185,507 |
| 16 | \$84,879 | \$52,471 | \$2,206 | \$- | \$139,557 |
| 17 | \$84,879 | \$54,931 | \$43,390 | \$- | \$183,201 |

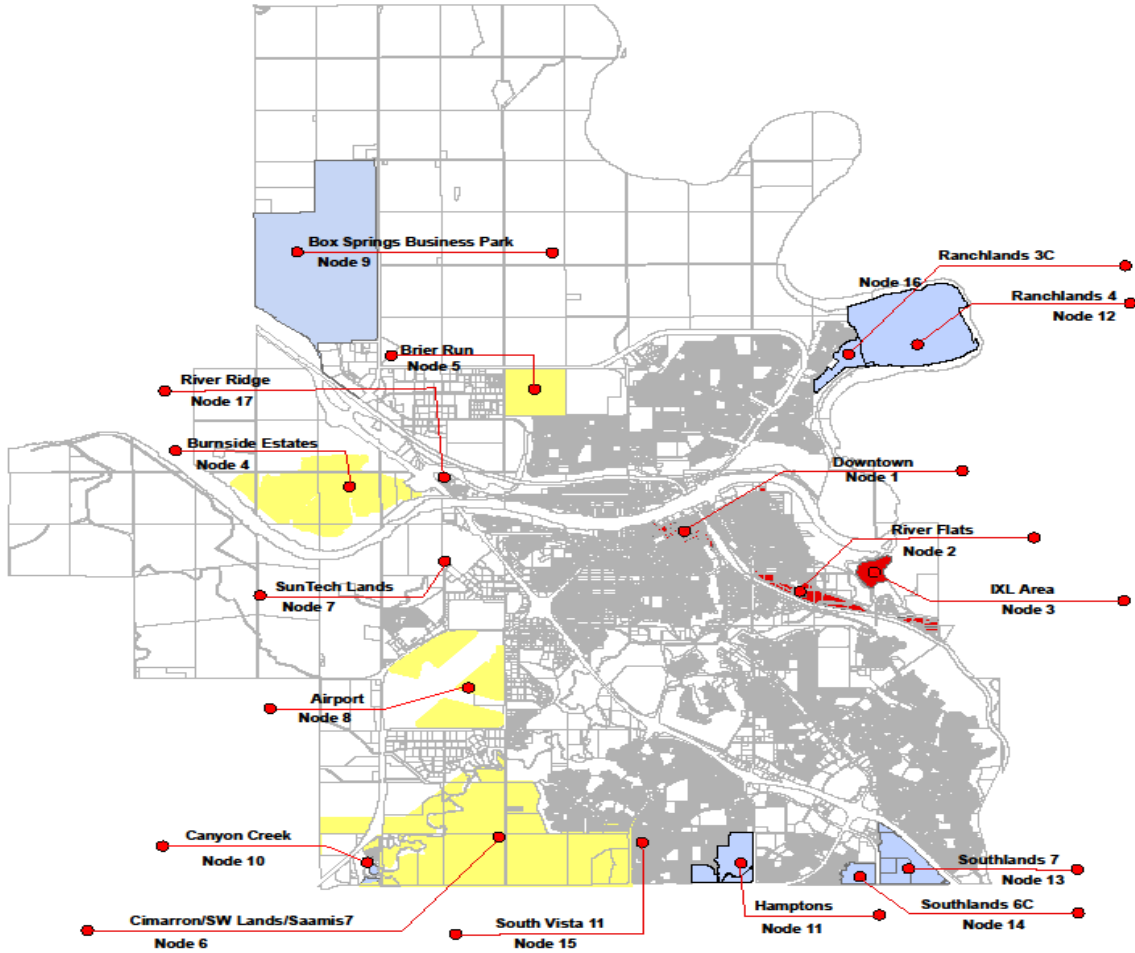
TABLE A-2

LAND OUTSIDE NODAL BOUNDARIES

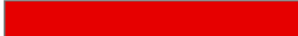
| Node | Roads Levy (\$/ha.) | Water Levy (\$/ha.) | Sanitary Sewer Levy (\$/ha.) | Storm Sewer Levy (\$/ha.) | Total Levies (\$/ha.) |
|-------------|--------------------------------|--------------------------------|---|--|--------------------------------------|
| 0 | \$84,879 | \$88,323 | \$47,939 | \$13,460 | \$234,602 |

SCHEDULE "D" MAPS

Development Nodes



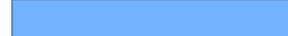
Priority 1 Intensification

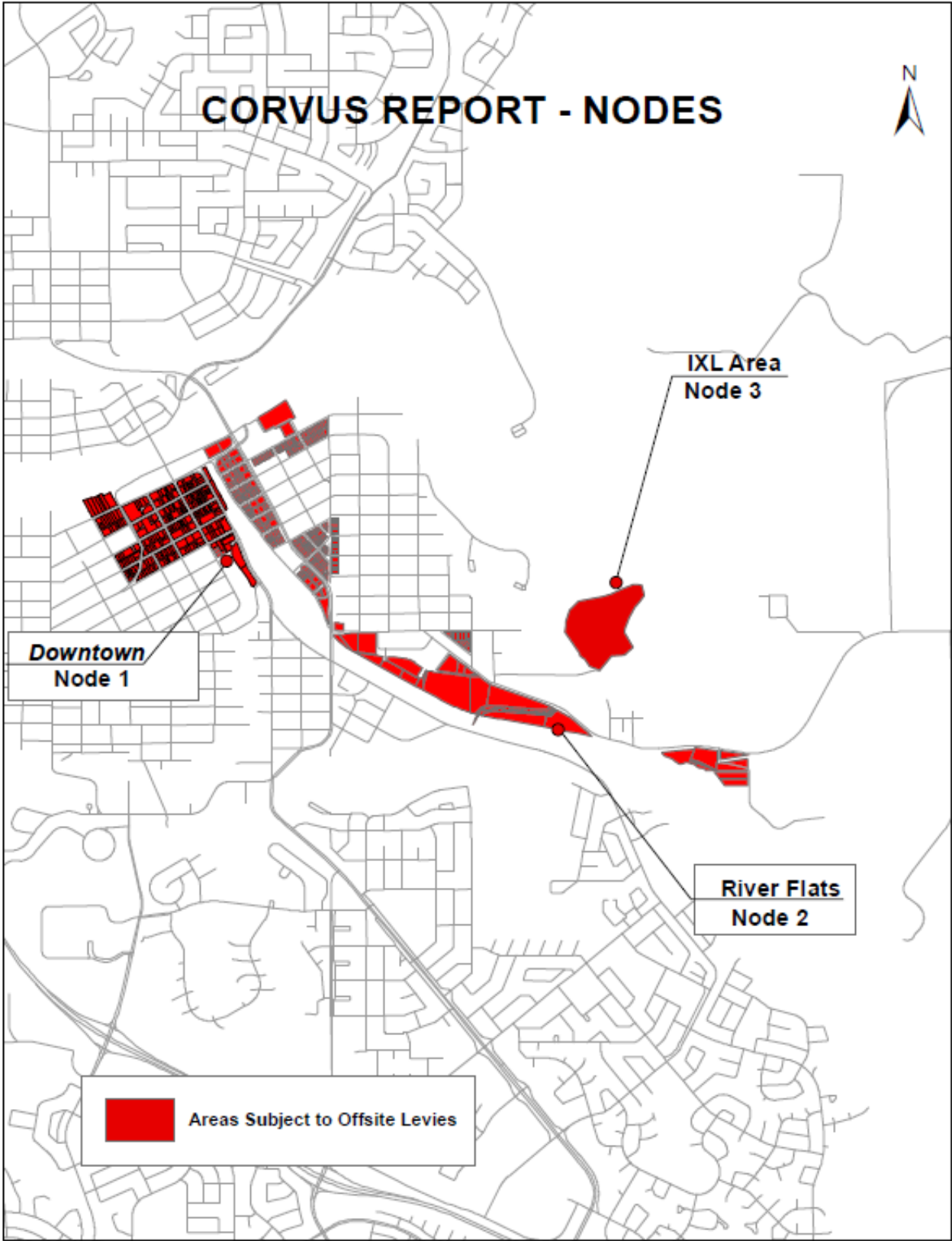


Priority 1 Greenfield

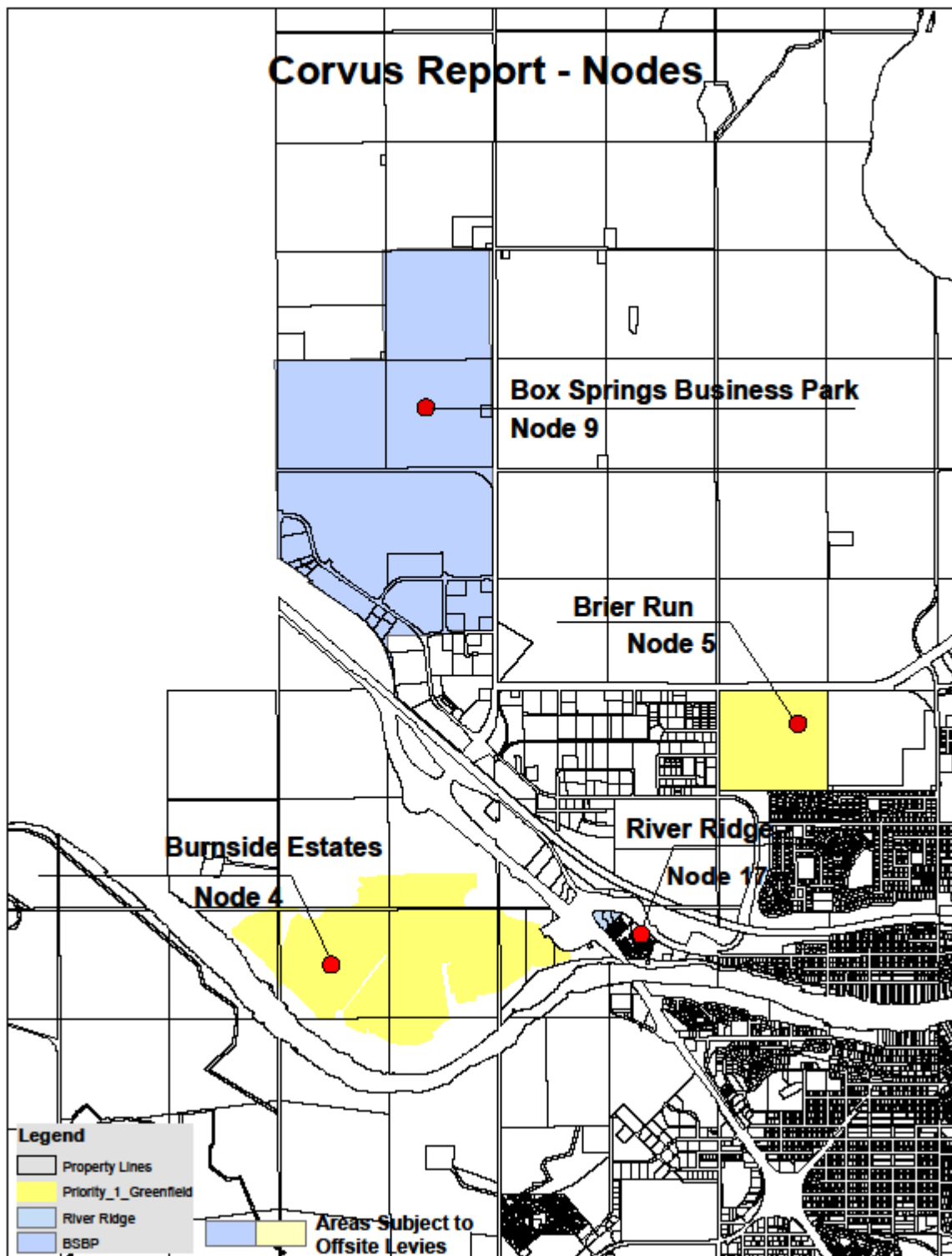


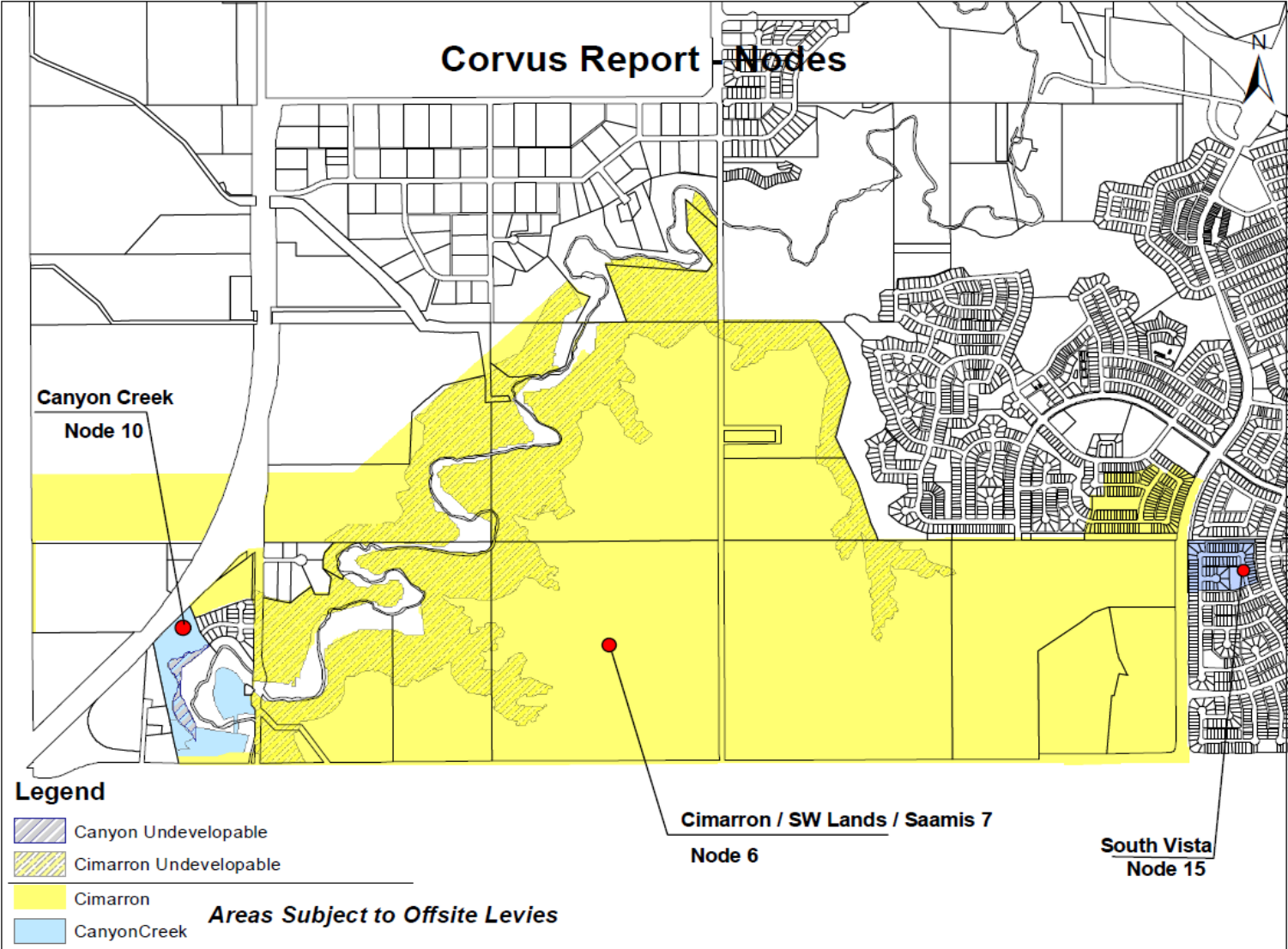
Existing Nodes Under Development



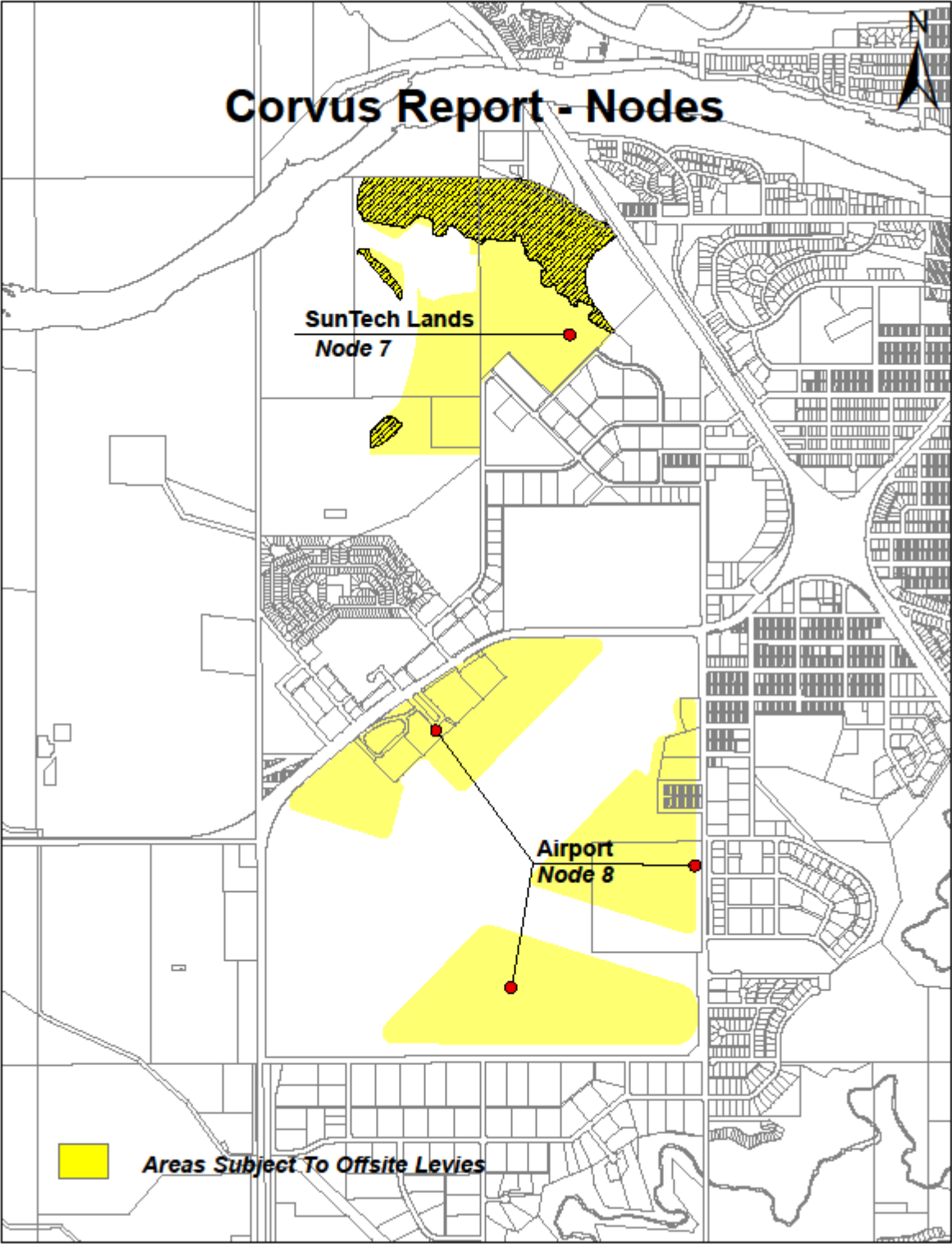


Corvus Report - Nodes

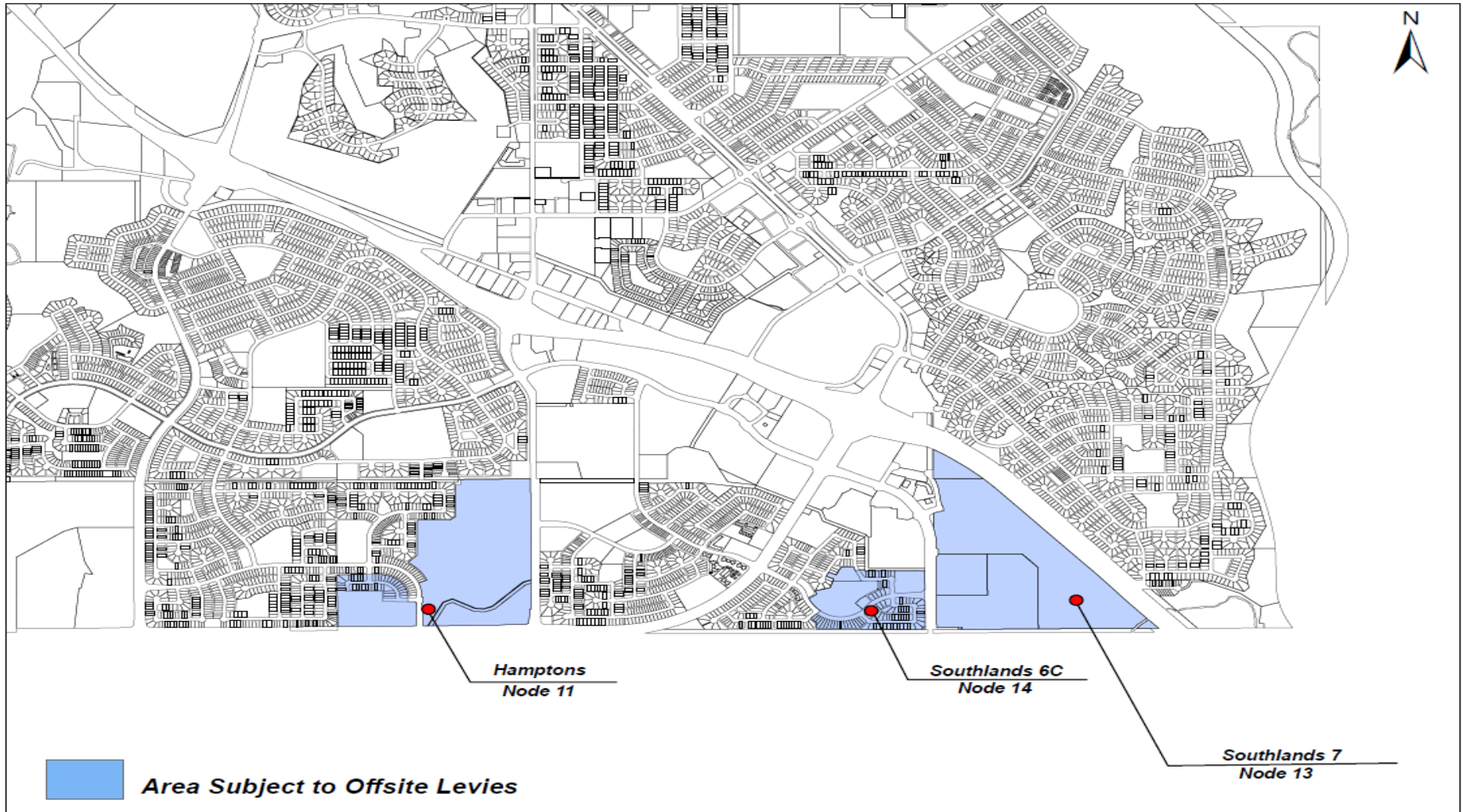


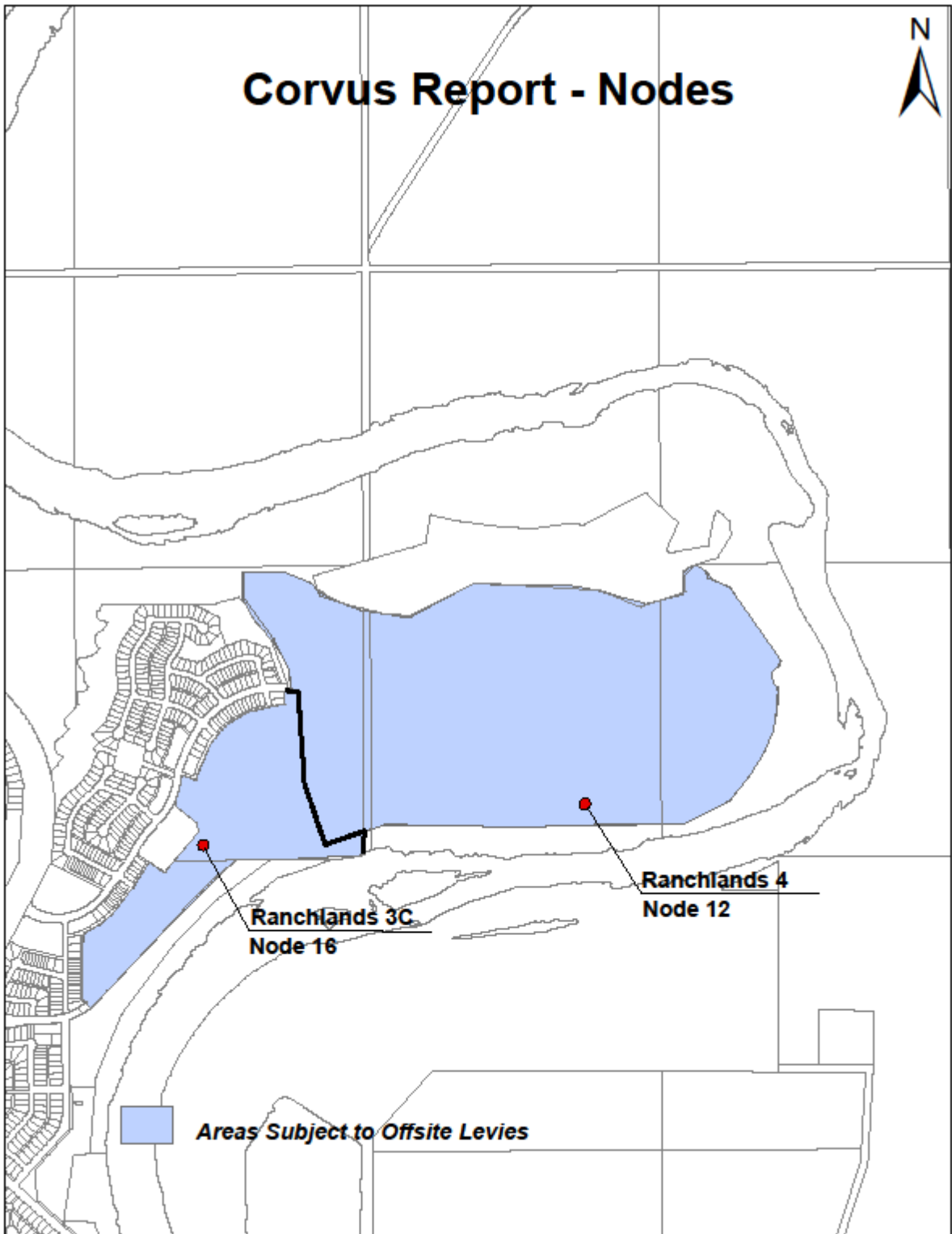


Corvus Report - Nodes



Corvovs Report - Nodes





Energy and Utilities Committee Meeting Minutes

October 18, 2018

City Hall – Boardroom 2-1

3:30 P.M.

PRESENT: Councillor P. Turnbull, Chair
Councillor J. McIntosh
Councillor J. Turner

ALSO PRESENT: K. Samraj, Councillor
B. Maynes, Acting Commissioner, Energy and Utilities Division
R. Nicolay, Chief Administrative Officer
B. Mastel, Commissioner, Corporate Services
B. Strandlund, General Manager, Electric Generation
R. Pancoast, General Manager, Utilities Business Dev. and Support
L. Barta, Manager, Accounting
T. Tuchscherer, Manager, Asset Optimization
B. Schmitt, City Solicitor
C. Graham, Manager, Corporate Communications
L. Riley, Executive Assistant

1. **MOTION TO CLOSE THE MEETING TO THE PUBLIC**

Councillor McIntosh, seconded by Councillor Turner moved to close the meeting to the public to discuss items pursuant to the Freedom of Information and Protection of Privacy Act.

- A. Utilities Business Development and Support Business Item (FOIP Section 24)
- B. Electric Generation Business Item (FOIP Section 16, Section 24)

CARRIED

2. **MOTION TO OPEN THE MEETING TO THE PUBLIC**

Councillor Turner, seconded by Councillor Turnbull, moved to open the meeting to the public.

CARRIED

Adjournment

The meeting adjourned at 4:53 p.m.

RECEIVED BY CITY COUNCIL

November 5, 2018

Angela Cruickshank, City Clerk

Public Services Committee

MEETING MINUTES

Monday, October 22, 2018

City Hall – Boardroom 2-1

12:16 PM

PRESENT: Councillor J. Friesen, Chair
Councillor J. Turner
Councillor K. Samraj
Mayor T. Clugston, Ex-Officio

ALSO PRESENT: R. Nicolay, Chief Administrative Officer
K. Charlton, Commissioner of Public Services
J. Will, General Manager of Parks and Recreation
L. Prestayko, General Manager of Community Development
B. Schmitt, City Solicitor
C. Graham, Manager of Corporate Communications
R. Korven, Executive Assistant

1. PRESERVATION OF THE SAAMIS ARCHAEOLOGICAL SITE

Appendix A

Commissioner Charlton introduced the item, reiterating that the City is required to preserve and protect the Saamis Archaeological Site (the "Site"), which is designated as a Provincial Historic Resource. On August 20, 2018, Council considered a remediation plan that included provisions for interim fencing to allow off-leash activity during Site remediation, and would thereafter have seen the Site transitioned to fully on-leash and on-trail. Based upon community feedback at that time, Council asked that staff to explore further options. Commissioner Charlton advised that, upon further consultation with the Province and stakeholder groups, it was identified that the ideal solution is to limit human and dog activity on the site as soon as possible by implementing on-leash and on-trail requirements as of January 1, 2019. Committee was advised that efforts will be made to retain the water access point on the Site, but that approvals must be obtained for a permanent engineered water access. Commissioner Charlton further advised that there are other off-leash areas adjacent to accessible water throughout the City.

As the ultimate outcome will be on-leash and on-trail to maintain the integrity of the Site, Committee concurred that it is not prudent to fund interim fencing options, which would also cause unnecessary ground disturbance. Committee acknowledged the segment of dog owners who have expressed concern regarding losing this off-leash area, but recognize the City's obligation to preserve and protect the Site. Committee was assured that staff is working on a comprehensive communication plan to educate and inform the community and will continue to explore options for development of off-leash areas and/or engineered water access points. Committee supports the implementation plan as outlined.

INFORMATION

MOTION TO CLOSE MEETING TO THE PUBLIC

Councillor Turner, seconded by Councilor Samraj, made a motion to close the meeting to the public to discuss the following pursuant to the Freedom of Information and Protection of Privacy Act:

- Community Development Business Item (FOIP s. 24)
- Public Services Division Business Item (FOIP s. 24)

CARRIED

MOTION TO OPEN THE MEETING TO THE PUBLIC

Councillor Turner, seconded by Councillor Friesen, made a motion to open the meeting to the public.

CARRIED

ADJOURNMENT

The meeting adjourned at 1:11 PM.

RECEIVED BY CITY COUNCIL

November 5, 2018

Angela Cruickshank, City Clerk

BRIEFING NOTE

INFORMATION

PRESERVATION OF THE SAAMIS ARCHAEOLOGICAL SITE

OCTOBER 22, 2018

ISSUE:

To provide an update regarding the plan to preserve and protect the Saamis Archaeological Site (the "Site"), which is located on the west side of the Trans-Canada Highway (as depicted in Attachment #1).

RECOMMENDATION:

It is recommended through the Public Services Committee that City Council receives this Briefing Note for information.

COUNCIL STRATEGIC PRIORITY:

Sunshine Hospitality

Preserving and protecting the Site will allow the City to capitalize on its cultural and natural assets and enrich the cultural opportunities for future generations.

KEY RISKS:**Health, Safety and Environmental Impact:**

Current environmental degradation at the Site impacts both historical artifacts on the Site and the riparian areas that are currently in need of restoration work.

Financial Impact:

| | | |
|------------------------|----|--------------------|
| Funding Request: | No | If yes, amount: \$ |
| Budgeted Item: | No | Funding Source: |
| Funding Explanation: | | |
| Budget Amendment Form? | No | |

The signage and initial stages of remediation will be funded from the Parks and Recreation capital budget.

Future enhancements and interpretive signage will be contemplated in the Parks and Recreation 2019-2022 Infrastructure Budget, recognizing that Provincial grant funding will be pursued.

Legal / Policy Impact:

The Site was designated as a Provincial Historic Resource in 1984 and the City is required to preserve and protect this Site. See www.historicplaces.ca (search for Saamis Site) for the Statement of Significance. Section 20 of the *Historical Resources Act*, RSA 2000, c.H-9 (the "Act") requires the City to prevent the disturbance, destruction or altering of any historic resource.

Historical Resources Act (Excerpts)

SECTION 20

- (9) *Notwithstanding any other Act, no person shall*
- (a) *destroy, disturb, alter, restore or repair any historic resource or land that has been designated under this section, or*
 - (b) *remove an historic object from an historic resource that has been designated under this section*

SECTION 52

- (1) *A person who contravenes this Act or the regulations, the conditions of a permit, or a direction of the Minister under this Act is guilty of an offence and liable to a fine of not more than \$50 000 or to imprisonment for a term of not more than one year or to both fine and imprisonment.*
- (2) *When a Provincial Historic Resource is altered or destroyed in any way in contravention of this Act, the regulations or a direction of the Minister pursuant to this*

Act, the Minister may restore it and the Crown may recover the cost of that restoration from the person causing the alteration or destruction by an action in debt.

- (3) *When a Provincial Historic Resource is altered or destroyed in contravention of this Act, the regulations or an order of the Minister pursuant to this Act in a manner that it is not possible to effect restoration, the Crown may by action recover damages for the alteration or destruction from the person causing the alteration or destruction.*

If the City takes no action to remediate the Site, the City would be violating the requirements under the Act. It is possible that the Province of Alberta would take action against the City in the form of an order to remediate and/or by levying a fine of up to \$50,000.

Public Implications:

The Site is one of the largest and most significant First Nation camps in southeastern Alberta and it has vast quantities of cultural material just below the surface. This area represents one of Alberta's best archaeological sites from the period of initial European contact with Indigenous plains people, their culture and activities. After the flood of June 2013, many other of Alberta's significant sites from this time period were degraded or destroyed as they were situated in river valleys.

In addition to the historical significance of the Site, it is also a very popular dog off-leash area within the City of Medicine Hat (as all Environmental Reserve is designated as off-leash). There are at least 10 stakeholder groups that are interested and concerned with the current and future land management of this sensitive land and its delicate riparian areas.

BACKGROUND:

An initial remediation plan considered by Council on August 20, 2018 outlined utilization of fencing to protect the more sensitive areas of the Site and create an interim off-leash area. In the long-term, the Site was to be transitioned to fully on-leash, on-trail to prevent future degradation upon completion of remediation. Community reaction to the proposed remediation plan resulted in Council asking staff to explore further options.

Since the August 20th Council Meeting, Parks and Recreation staff have continued to consult with a number of stakeholder groups, including the Province of Alberta (Historic Resources Management Branch). As a result of the continued consultation work and further review of various options, it was identified that installing interim fencing throughout the Site would both increase the cost of the remediation work and cause additional unnecessary ground disturbance, which would negatively affect the integrity of the Site. Therefore, in order to preserve the integrity of the Site and meet the requirements under the Act, effective January 1, 2019 visitors and animals will be required to stay on the trails and animals will be required to be on-leash.

OPTIONS CONSIDERED & POTENTIAL IMPLICATIONS:

N/A

IMPLEMENTATION PLAN:

On-Leash, On-Trail – Effective January 1st, 2019

Parks and Recreation staff will proceed with the following implementation plan:

1. Communication/Education Plan

Roll-out a comprehensive public communication that is currently being developed in collaboration with Corporate Communications. This plan will provide answers to common questions about the significance of the Site, why work at the Site needs to occur, timelines and scope of remediation efforts, the future of the Site and what visitors can expect to see for future interpretive opportunities. In addition, information will be provided regarding alternative off-leash areas and areas with water access where owners can take their animals.

Further communication with stakeholder groups will take place to ensure they are informed regarding remediation work on the Site.

2. Begin Remediation Work

Staff will install signage in the area indicating the requirement to stay on-trail and keep animals on-leash within the Site (as depicted in Attachment #1) effective January 1, 2019. Over the course of the winter, staff will submit applications for grant funding for interpretive signage to be permanently installed at the Site and begin the remediation efforts, as weather permits.

3. Enforcement

The City's Responsible Animal Ownership Bylaw (#3935) provides Bylaw Enforcement the authority to enforce the requirement for animals to be on-leash in areas other than designated off-leash areas.

After an initial education period, Bylaw Enforcement will begin to address non-compliance through enforcement activities.

4. Development of Additional Off-Leash Areas and Water Access

Parks and Recreation staff recognize that off-leash areas and water access are important to animal owners and will continue to explore options for development of off-leash areas and/or engineered water access points, where feasible.

| | | |
|--------------------------------|---|------------------|
| PREPARED BY & DATE: | Randy Taves Manager – Parks | October 18, 2018 |
| REVIEWED BY & DATE: | James Will General Manager of Parks and Recreation | |
| APPROVED BY & DATE: | Karen Charlton Commissioner of Public Services | |
| ATTACHMENTS: | #1 – Saamis Archaeological Site – On-Leash | |

Saamis Archaeological Site

Attachment #1


Proposed Dog On Leash Area with Water Access



0 50 100 m



 Proposed Dog Water Access

 Saamis Archaeological Area - On Leash

 Bridge

 Trail

City of Medicine Hat
Parks and Recreation
Projection: NAD1983 UTM Zone 12N(3TM)
Date: 18 Oct 2018



Medicine Hat
The Gas City

**MINUTES OF THE ADMINISTRATIVE COMMITTEE MEETING
HELD ON OCTOBER 31, 2018, AT 9:00 A.M.
IN CITY HALL CONFERENCE ROOM #2-1**

PRESENT: R. Nicolay, Chief Administrative Officer – Chair
T. Clugston, Mayor
K. Charlton, Commissioner of Public Services
C. Lenz, Commissioner of Utilities
B. Mastel, Commissioner of Corporate Services
S. Schwarzenberger, Commissioner of Development & Infrastructure
B. Schmitt, City Solicitor
A. Cruickshank, City Clerk

ALSO PRESENT: C. Graham, Manager, Corporate Communications

1. **Sale of 403 2nd St SE to Kidea Kim and Deokki Kim** (Appendix A)

Administrative Committee referred the item to Council for adoption.

ADOPTION

Adjournment

The meeting adjourned at 1.20 p.m.

Received by City Council on November 5, 2018.

ANGELA CRUICKSHANK, CITY CLERK

BRIEFING NOTE**DECISION****SALE OF 403 2ND STREET SE TO KIDAE KIM AND DEOKKI KIM****OCTOBER 31, 2018****ISSUE:**

Land & Business Support (L&BS) requests approval to sell 403 2nd Street SE (Chokecherry Parking Lot) (Plan 1491, Block 16, Lots 1 and 2; Plan 731440, Block 16, Lot 24) (Property) to Kidae Kim and Deokki Kim (the “Purchaser”).

RECOMMENDATION:

It is recommended through the Administrative Committee that City Council approves the proposed sale of the Property to the Purchaser on the general terms and conditions as presented, or as amended, satisfactory to the Chief Administrative Officer and the City Solicitor.

COUNCIL STRATEGIC PRIORITY:

Economic Vitality

Given that the Property is not required for municipal purposes, the sale of the Property will directly contribute to Council’s Strategic Plan / Key Result 2.4: Seek to sell land inventory that is not part of the City’s land development strategy nor required for municipal purposes, with a focus on intensification and private development.

KEY RISKS:**Health, Safety and Environmental Impact:**

The Purchaser is acquiring the Property on an “as is, where is” basis and shall assume any and all environmental liabilities relating to the Property.

Financial Impact:

| | | |
|------------------------|-----|---------------------|
| Funding Request: | No | If yes, amount: N/A |
| Budgeted Item: | No | Funding Source: N/A |
| Funding Explanation: | N/A | |
| Budget Amendment Form? | No | |

The City will receive \$459,000 from the sale of the Property.

Legal / Policy Impact:

The sale of the Property is subject to approval by City Council at a public meeting.

Public Implications:

The Property is located within the Downtown Redevelopment Plan, which provides guiding principles for redevelopment. The Property is located within the Entertainment District and encourages promotion of 3-4 storey mixed use redevelopment with commercial uses on the first floor with residential uses above. The Purchaser’s proposed use of the site does not directly fit the Downtown Redevelopment Plan and contemplates continued primary use as parking lot to complement the significant redevelopment of the Purchaser’s adjacent property.

There are currently 53 stalls available for permitted parking during business hours with free parking available after hours and on weekends. Based on a downtown parking study carried out as part of the 2013 Roadway System Master Plan, there is sufficient parking available within the downtown to accommodate the overall parking demand even after the loss of this permit parking lot due to the sale of the Property.

BACKGROUND:

The general terms and conditions of the Real Estate Purchase Contract are:

1. PURCHASE PRICE

The purchase price for the Property is \$459,000.

Deposit

\$45,900 with \$2,000 being non-refundable.

The balance of the deposit is non-refundable if the Purchaser fails to complete the purchase after all conditions precedent have been waived or satisfied.

2. CLOSING DATE

The transaction will close on December 3, 2018.

3. CONDITIONS PRECEDENT

- a) The approval of City Council at a public meeting of the sale of the Property to the Purchaser on the general terms and conditions set out in the Contract, at Council's absolute discretion, on or before November 8, 2018.
- b) The City terminating the parking passes for the Chokecherry Parking Lot on or before November 30, 2018.
- c) The Purchaser, at its expense, completing any environmental or geotechnical assessments, testing or analysis in relation to the Property with results satisfactory to the Purchaser, at its absolute discretion, on or before November 30, 2018.

4. SERVICING

Water, sanitary sewer, gas and electric utilities services will be available from the nearest point of service. The Purchaser shall be solely responsible for paying any and all costs, charges and levies, payments and other amounts whatsoever associated with providing utility services on the Property.

OPTIONS CONSIDERED & POTENTIAL IMPLICATIONS:

N/A

IMPLEMENTATION PLAN:

Subject to Council approval of the purchase, L&BS will arrange to have the Real Estate Purchase Contract executed and will proceed to close this sale upon satisfaction of the remaining conditions and in accordance with the Real Estate Purchase Contract.

| | | |
|--------------------------------|---|------------------|
| PREPARED BY & DATE: | Jane Zwicker, Sales & Marketing Officer, Land & Business Support | October 25, 2018 |
| REVIEWED BY & DATE: | Grant MacKay, Manager of Land & Business Support | |
| APPROVED BY & DATE: | Stan Schwarzenberger, Commissioner of Development & Infrastructure | |
| ATTACHMENTS: | Aerial Map | |

AERIAL MAP



Heritage Resources Committee

MEETING MINUTES

Tuesday, October 9, 2018

Esplanade Arts & Heritage Centre – Cutbanks Room

5:08 PM

PRESENT: M. Sissons, Chair
E. Morris, Vice-Chair
Councillor J. McIntosh, Council Representative (*arrived at 5:55 pm*)
P. O'Brien, Member
S. Sehn, Member

ALSO PRESENT: L. Prestayko, General Manager, Community Development (*arrived at 5:21pm*)
K. Cherwonogrodzky, Heritage Assistant

NOT PRESENT: K. Lang, Arts & Heritage Advisory Board Representative
W. Lust, Member

MOTION TO CLOSE THE MEETING TO THE PUBLIC AND RECONVENE AT 5:15 PM

Ms. S. Sehn, seconded by Mr. P. O'Brien, made a motion to close the meeting to the public to discuss the following item pursuant to the Freedom of Information and Protection of Privacy Act:

- Heritage Business (FOIPP Reference: Sections 16/17/28)

and to reconvene the public meeting at 5:15 PM.

CARRIED

Open meeting reconvened at 5:10 PM

1. CHAIR'S REMARKS

Mr. M. Sissons thanked Mr. P. O'Brien for attending the Public Services Committee meeting on his behalf on September 24, 2018 to discuss the Saamis Archeological Site. He also thanked Mr. W. Lust for the *Heritage in the Hat* article he wrote on the history of fire halls in Medicine Hat and Ms. S. Sehn for her upcoming article on the former Crystal Dairy.

INFORMATION

2. MINUTES OF THE SEPTEMBER 11, 2018 HERITAGE RESOURCES COMMITTEE MEETING

The minutes of the September 11, 2018 Heritage Resources Committee (HRC) meeting were adopted as presented.

INFORMATION

3. MUNICIPAL DESIGNATION REQUEST UPDATES

Fifth Avenue Memorial United Church – The congregation voted to proceed with the designation request and therefore their Board is working on getting all the required signatures on the Designation Agreement.

INFORMATION

4. SARATOGA PARK AND OPEN HOUSE UPDATE

An Open House is confirmed for October 17, 2018 from 4 – 8 pm in the Esplanade Studio Theatre. Three display boards have been prepared to provide background on Saratoga Park. A questionnaire will allow stakeholders the opportunity to provide input including stories on the area. Attendees will also have the option of sharing their input by being recorded on audio tape. Social media, a Public Advisory and an ad in the October 13, 2018 edition *The Medicine Hat News* will be used to advertise the Open House. The Miywasin Society will also advertise the event. Light refreshments will be served.

INFORMATION

5. UPDATE RE CIVIL DEFENCE SIREN ON DISPLAY IN THE ESPLANADE AND PLAQUE UNVEILING

A plaque unveiling ceremony, to recognize the Municipal Historic Resource Designation on June 5, 2017 of the City's last standing Civil Defence Siren, was held on September 25, 2018. Mr. E. Morris, Vice-Chair of the HRC, who chaired the event noted he was pleased the unveiling finally came to fruition after three years of work. The Mayor was in attendance to unveil the plaque and Councillors McIntosh, Hirsch and Samraj were in attendance as well as Captain R. Murphy and Sergeant S. Simpson to represent C.F.B. Suffield. Mr. E. Morris noted special thanks to Col. Scott, the former Base Commander, for his assistance with the change of ownership of the sirens from the Department of National Defence to the City. He also thanked the current Base Commander, Lt. Col. M. Onieu for sending two representatives from C.F. B. Suffield. Those in attendance were made aware that the siren that was located on the north side of Gershaw Drive SW, opposite the entrance to the municipal airport until it was recently dismantled and restored by the Canadian Civil Defence Museum Association, is on display in the Esplanade Foyer until January 2019. The HRC will be researching the airport terminal as a possible permanent location for the restored siren.

INFORMATION

6. UPDATE ON HISTORIC GAS LAMP POLE

This item was tabled for now.

INFORMATION

7. UPDATE ON 2018 CENTENNIAL CERTIFICATES

Seven Centennial Certificates along with accompanying research and a cover letter from Mayor Clugston were distributed to various HRC members to hand deliver to property owners. An ad will go in the October 20, 2018 edition of *The Medicine Hat News* to recognize this year's recipients. Plans are to publish a *Heritage in the Hat* article that same day in *The Medicine Hat News* on the only public or commercial building that turned 100 years old in 2018 for which a certificate was issued.

INFORMATION

8. GRANT REQUEST FROM THE ARCHAEOLOGICAL SOCIETY TO PREPARE DISPLAY BOARDS TO EDUCATE THE PUBLIC ABOUT THE SAAMIS ARCHAEOLOGICAL SITE

As Chair, Mr. M. Sissons shared an e-mail he received from Mr. B. Shepard, on behalf of the Archaeological Society, wondering if the Society would be eligible for a HRC grant to prepare display boards to help the citizens of Medicine Hat understand the importance of the Saamis Site. Although the HRC does not have grants for this purpose, the HRC does have funds to produce display boards and are happy to align with local groups. The HRC

agreed it would be important for any message the Society prepare to be consistent with the City's message. Mr. Sissons will respond to Mr. Shepard to seek clarification on the number of signs and the budget they are proposing. Any collaboration would include a caveat that the information be reviewed and approved by the City's Park's Department, therefore Mr. R. Taves will be copied on the reply e-mail.

INFORMATION

9. UPDATE ON THE 2017 HISTORIC INVENTORY PROJECT GRANT REPORT AND COUNCIL PRESENTATION

Our consultants for the 2017 Historic Inventory Project and prior three year Inventory Project responded that they will be forwarding a final hard copy of the 2017 report and that they are near completion of the final multi-year report. They have not yet compiled the Council presentation.

INFORMATION

10. OTHER ADMINISTRATIVE ITEMS

- (a) The HRC budget report to September 30, 2018 was received for information.
- (b) The following Interventions and Investigations, were reported:
 - Mr. M. Sissons updated on his recent activities as follows:
 - St. Barnabas Church has expressed interest in pursuing Municipal Historic Resource Designation, therefore he has been asked to attend a meeting to answer their questions on the process.
 - He attended a Stampede Board Maintenance Committee meeting regarding likely pursuance of a Provincial Designation for Rhine Hall rather than Municipal Designation. He noted that Provincial Designation would not be a conflict at all.
 - He provided feedback received by Mr. W. Lust that the HRC were not able to proceed with the installation of a historic gas lamp replica on the boulevard in front of the Ewart Duggan House. The HRC will investigate further to determine the reason why.
 - An Intervention Approval was received for the siding work to be done on the McKenzie Sharland Grocery. Some of the old siding will be salvaged for use on the front of the building. Both the electrical and drainage inspections were passed. The HRC were invited for a tour of the building on October 11, 2018 to see the structure prior to the installation of the drywall.
 - Mr. E. Morris updated on his action items as follows:
 - He is currently unable to follow up on the documentation of the Chimes at St. Barnabas, therefore Mr. Sissons has agreed to do so.
 - Although he has made no additional progress on interpretive signage, he noted that he will be meeting soon with nursing alumni to discuss possible signage for the former hospital and nursing residence. This led to a discussion re progress on a city icon to represent a point of historical interest. Ms. L. Prestayko provided an update and noted that there may or may not be a need for an icon and there will be further discussion.
 - He is still working on determining what records are available on the old airport building. He will also be pursuing discussions re the possibility of relocating the restored siren to the current airport terminal and of installing a Harvard aircraft outside of the terminal.
 - He recently found a photo of a cattle market near the tracks at the east end of 3rd Street SE that may tie into his research on the former abattoir that was located at 439 5 Ave. SE.
- (c) A year end clean-up work party is being planned by the Heritage Garden volunteers for mid-October. There was been no further discussion to date regarding the installation of lattice and Mr. Sissons noted he has not yet sent a conceptual plan to Mr. L. Prestayko. A volunteer/donor appreciation event is being planned for a Sunday in late November.

- (d) The next Historical Society of Medicine Hat & District meeting is scheduled for 7 pm, November 29, 2018 in the Esplanade Cutbanks Room. Elizabeth Clement will be presenting photos from Cypress Hills related to her book “Beneath a Horse Thief Moon.”

INFORMATION

11. NEXT MEETING DATE

The next HRC monthly meeting was scheduled for November 13, 2018.

INFORMATION

ADJOURNMENT

The meeting adjourned at 6:24 PM

RECEIVED BY CITY COUNCIL ON NOVEMBER 5, 2018

Angela Cruickshank, City Clerk

DECISION REPORT
OF THE CITY OF MEDICINE HAT
SUBDIVISION AND DEVELOPMENT APPEAL BOARD HEARING
HELD ON TUESDAY, OCTOBER 16, 2018 AT 12:00 PM
APPEAL #4-2018 – DEVELOPMENT APPLICATION
AT 359 11 STREET SE
JASPER FINE HOMES INC. (APPLICANT/APPELLANT)

MEMBERS PRESENT: L. Godin, Chair
Councillor J. McIntosh, K. Durk, K. Grant and J. Taylor

STAFF PRESENT: A. Cruickshank, City Clerk (Secretary to the Board)
S. Bell, Administrative Assistant, City Clerk Dept.
K. Snyder, General Manager – Development & Development Services
E. Onoferychuk, Superintendent of Planning, Implementation
K. Hoefman, Development Officer

INTRODUCTORY COMMENTS

The Chair stated that the Board is an impartial body and that the members are not employees of the City of Medicine Hat. He noted that decisions of the Board are based strictly on the evidence presented at the hearing, taking into consideration the relevant legislation. The Chair advised that following the public hearing, the Board will review the issues, and a written decision will be rendered. The Chair further advised that all information provided is public information, and was available to all interested parties prior to the public hearing, which was publicly advertised.

The Chair asked the Board members if they felt they may have a conflict of interest or bias that may prejudice their decision with regard to this appeal. There were no concerns expressed. He then asked if anyone present felt there may be a conflict of interest or bias shown by any member of the Subdivision and Development Appeal Board which may prejudice any decision with regard to Appeal #4-2018. There were no concerns expressed.

BACKGROUND TO THE APPEALS

On September 11, 2018 Planning & Development Services approved Development Permit Application DP14606 for a single detached house, subject to the following conditions:

1. In accordance with Section 6.2.4.12 (i)(1) "The front setback must be within one metre of the average of the actual front setback of the adjacent site on each side of the site". Since the average setback of the adjoining sites is 7.7 metres, the minimum front setback requires of the proposed development must not be less than 6.7 metres.
2. In accordance with Section 6.2.4.12 (i) (3), and in order to minimize the impact of new development in an established neighbourhood, "No new driveway accessing a road will be allowed unless more than 60% on the block face have one". Since only 44% driveway access on the block face, the proposed access from 11 Street SE is not approved.

3. In Accordance with Section 5.12 (vi) "Every development must be designed and constructed to ensure no surface water is directed towards an adjoining land that is not a road or alley". Staff requires a grade control plan must be provided as part of Development permit application, to evaluate that the surface water does not drain onto adjoining properties.
4. The Development must be completed in its entirety and must conform to Site Development Plans submitted by the Applicant and approved in writing by the Development Authority. Any future revision(s) to the approved plans must be approved in writing by the Development Authority.
5. Within one year from the date of development permit approval the applicant must provide a grade control plan prepared by a qualified Alberta Land Surveyor. The grade control plan must confirm to the satisfaction of the development authority that the final grading of the lot is in accordance with the geodetic grades shown on the approved site plan or consistent with the approved grade control plan. All surface water must drain from the building site to the back lane and/or front street and not adversely affect neighboring properties.
6. Within two years of occupancy the entire front and exterior side yard (except for areas covered by a driveway or a pedestrian walkway) must be landscaped to the satisfaction of the Development Authority. The landscaping must consist of either grass or shrubs and a minimum of one tree. Any use of landscaping rock or mulch underneath shrubs must be contained within a planter.

Note:

1. Any installation, relocation or expansion of utility services is at the Developer's expense and must be to the satisfaction of the Development Authority and respective utility departments.

Further information is contained in the Background Information Report that was forwarded to the Board members, Planning & Development Services Department, and Applicant on Thursday, October 11, 2018.

APPEAL HEARING

The Secretary advised the Board that Public Notice of the hearing was published in the Saturday, September 29, 2018 edition of the *Medicine Hat News*, that twenty seven notifications were sent out to adjacent/abutting property owners, and that two submissions were received.

The Board reviewed the Appellant's Notice of Appeal and the following verbal presentations were then heard.

Kristina Hoefman, Development Officer provided an overview of the development application.

- The proposed single detached house conforms to all relevant requirements of the Land Use Bylaw with the exception of the driveway access. No new driveways accessing a road will be allowed unless more than 60% of the dwellings on the block face already have one. Currently only 44% of the block face have a front driveway access.
- A new development in an established neighbourhood needs to retain the character of the community and needs to be sensitive to the existing conditions and owners.

- Front driveways reduce the amount of on-street parking and cause increased concerns for pedestrian safety. They are generally inconsistent with city building principles of creating desirable urban places. The goal of infill is not to grow at any cost by replicating suburban design form.
- The Land Use Bylaw does not give the Development Authority the ability to approve the proposed front driveway.

Erin Onoferychuk, Superintendent of Planning, Implementation

- The Municipal Development Plan is promoting walkability and too many front driveways will have a negative impact.
- Since the Land Use Bylaw was adopted in 2013, no permits have been issued that allowed a front driveway where less than 60% were front facing. This change was implemented in the LUB as a result of feedback from open houses and public consultations on the MDP.

Kent Snyder, General Manager – Planning & Development Services

- The City is currently undertaking a comprehensive update to The Municipal Development Plan. Consultation with stakeholders has begun and there is a focus on infill development and supporting redevelopment projects. The current Land Use Bylaw may not be completely in alignment with the future direction of the MDP, but there are certain elements such as walkability and retaining the neighbourhood character that are consistent.
- There are a number of variables including the design elements that impact how walkable a community is. Vehicles backing in and out of their driveways and larger vehicles overhanging sidewalks increases the concern for pedestrian safety.

Chris Nickel, Jasper Fine Homes Inc., Applicant/Appellant

- He is a Director for Canadian Home Builders Association for Medicine Hat and a Director for Urban Development Institute for Medicine Hat and attended the meeting with the city regarding revitalization of these areas.
- 66% of the homes on the block have driveway access if you include the two properties on either end. One has access from 3rd Avenue and the other from 4th Avenue. In his experience, the demand is for front facing garages. They also have a higher appraised value and are easier to sell.

Erin Onoferychuk, Superintendent of Planning, Implementation

- The number of front driveways is calculated by looking at the block face, which is the south side of 11th Street. Driveways onto 3rd Avenue and 4th Avenue would not be counted in this instance.

Kirby Eresman, property owner

- This is a small lot and a rear access garage will create a very small, shaded back yard.
- He has concerns about the safety of accessing a rear garage from a dark alley because he carries the cash for his businesses at night.

Doris Ivers, neighbour

- The concerns from residents at the open houses for the MDP may not necessarily reflect those in this neighbourhood.
- Many areas of the city have longer streets with no alleys and all access is from front driveways. Crossing the alleys and avenues is as much of a concern if not greater than crossing a driveway. A front driveway would not be any more of a danger in this area than in any other.

Kent Snyder, General Manager – Planning & Development Services

- The principle for walkability is that no points of conflict is the safest. The trend in other larger communities is no driveways at all even if you had one previously in established areas.
- While acknowledging that front garages are desirable, there are special or unique neighbourhoods that have certain elements that they would like to enhance or protect.

Doris Ivers, neighbour

- It is important to insure that is desirable to build a new home on a vacant lot and not discourage builders by placing too much importance on keeping the character of a neighbourhood. New buildings will revitalize communities where many of the properties are rundown and may inspire others to make improvements.

Kent Snyder, General Manager – Planning & Development Services – closing comments

- Reiterated that the Planning Department is very appreciative of people who want to invest and redevelop these communities.

Kirby Eresman, property owner - closing comments

- He will redesign his home if necessary, but feels his current design better utilizes the area of this lot.

Chris Nickel, Jasper Fine Homes Inc., Applicant/Appellant - closing comments

- The city will lose potential investment in these areas and the benefits from increased property taxes if homeowners are not able to build the homes they choose. While there needs to be certain guidelines in the revitalization of these areas, the city may need to be a little more open if they want to encourage development.

DECISION OF THE BOARD

The Appeal Board upholds the appeal and hereby removes the following condition for approval of DP14606:

#2 In accordance with Section 6.2.4.12(i)(3) and in order to minimize the impact of new development in an established neighbourhood 'no new driveway accessing a road will be allowed unless more than 60% on the face block have one'.

The Board leaves in place the remaining 5 conditions for approval of DP14606.

The Board made the following considerations before rendering its unanimous decision:

1. The Board considered the narrow width of the lot and concurred with the appellant's view that to have the driveway access to the rear would compromise the remainder of the site as yard space. Further, the narrow lot would not allow for more than one on-street parking stall and therefore the installation of the driveway would not impact on-street parking capacity or unduly interfere with the amenities of the neighbourhood.
2. There are other instances of front facing driveways in the neighbourhood such that the Board did not consider an additional driveway to negatively impact the characteristics of the surrounding area or materially interfere with or affect the use, enjoyment or value of neighbouring parcels of land.
3. The Board noted that of 27 appeal notifications sent out to adjacent/abutting property owners, only 1 submission was made to the Board, and that submission was positive.
4. The Board considered market demand for street accessed driveways in new build areas, and determined that infill development should be encouraged by allowing market demand to determine the location of driveway access in this case.
5. If infill development was desired to assist with rejuvenation of established areas, a variety of proposals should be considered that include developments that are unique in nature.
6. Planning, Building and Development Services correctly followed the Land Use Bylaw, and that the Appeal Board was exercising its authority under s.687. 3.c. of the *Municipal Government Act* to revoke the subject condition.

An appeal of this decision may be made to the Court of Appeal in accordance with the *Municipal Government Act*.

Dated this 25th day of October, 2018



ANGELA CRUICKSHANK, CITY CLERK
BOARD SECRETARY

- cc. Kent Snyder, General Manager – Planning & Development Services
Jasper Fine Homes Inc. (Applicant/Appellant)
Kirby Eresman / Ryan Weiland (Property Owners)



**OPEN POLICE COMMISSION MEETING AGENDA
THURSDAY, OCTOBER 18, 2018 at 6:00 PM
MEDICINE HAT POLICE SERVICE COMMUNITY BOARDROOM**

1. **AGENDA**
2. **MINUTES**
 - A. September 20, 2018 minutes for adoption **6:00 PM – 6:05 PM**
3. **STANDING ITEMS**
4. **OFFICE OF THE CHIEF REPORT**
 - A. Administrative Services Report (Inspector Secondiak) **6:05 PM – 6:10 PM**
 - B. Operational Services Report (Inspector West) **6:10 PM – 6:15 PM**
 - C. Support Services Report (Inspector McGough) **6:15 PM – 6:20 PM**
 - D. Chief's Report (Chief McGrogan) **6:20 PM – 6:25 PM**
5. **COMMUNITY CONSULTATION** **6:25 PM – 6:30 PM**
6. **NEW BUSINESS**
 - A. Less Lethal Munitions Presentation **S/Sgt. Fraser**
7. **ACTION ITEMS**
8. **UPCOMING MEETINGS**
 - Police Commission Open Meeting – **November 15, 2018 at 6:00 PM**
MHPS Community Boardroom
 - Police Commission Open Meeting – **December 20, 2018 at 6:00 PM**
MHPS Community Boardroom
9. **ADJOURNMENT**

**MINUTES OF THE GENERAL MEETING
MEDICINE HAT POLICE COMMISSION
HELD ON THURSDAY, OCTOBER 18, 2018 AT 6:00 PM
AT MEDICINE HAT POLICE SERVICE COMMUNITY BOARDROOM**

PRESENT: Chair G. Keen
Vice Chair S. Redden
Mr. T. Meidinger
Mrs. M. Campbell
Councillor R. Dumanowski
Councillor J. Friesen
Chief A. McGrogan
Inspector B. Secondiak
Inspector T. McGough
Inspector J. West

ALSO: Ms. Andrea Filanti

ABSENT: Mr. T. Rodych
Mr. Dan MacDonald

1. OCTOBER 18, 2018 AGENDA.

Motion to approve the agenda of the October 18, 2018 Open Commission meeting as presented. Seconded and carried unanimously.

2. MINUTES OF SEPTEMBER 20, 2018 MEETING

Motion to approve the minutes of the September 20, 2018 Open Commission meeting as presented. Seconded and carried unanimously.

3. ACTION ITEMS FROM PREVIOUS MEETING

None.

4. OFFICE OF THE CHIEF REPORT

Inspector Secondiak provided an update on the cannabis initiatives undertaken by the Service in preparation for the legalization of marihuana. These include: updating the Service policy in consultation with the MHPA and best practices from across Alberta, numerous media releases on provincial offences to educate the public on current laws, DRE training for MHPS members & field sobriety testing training, new Uniform Crime Reporting (UCR) codes added for cannabis offences, creating flag records for marihuana related calls so that the Service can generate statistics, and modifying the EPIC program (will still discuss the dangerous of marihuana use). The Service will continue to update the public with new information as it becomes available.

Motion to receive the Office of the Chief Report as presented. Seconded and carried unanimously.

5. COMMUNITY CONSULTATION

None.

6. NEW BUSINESS

A. LESS LETHAL MUNITIONS PRESENTATION

S/Sgt. Kelsey Fraser attended the meeting and presented on the ARWEN ACE Program. The ARWEN is a multi launcher tool that is used to enhance public & officer safety by providing another force option before reaching the threshold that requires responding with lethal force. The ARWEN allows distance and time for the officers and can help to potentially deescalate a situation. Currently just MHPS TACT members use it, but the Service is expanding the use of the ARWEN to all patrol teams and will have 3 officers trained per team.

The presentation is attached at the end of these minutes.

7. ADJOURNMENT

Chair Keen declared the meeting adjourned at 6:35 PM.

Medicine Hat Police Service

Patrol Arwen ACE Program



Serving and protecting our community with pride through professional and progressive policing

Medicine Hat Police Service

Industry Standards

- In use by multiple agencies in Alberta and nation wide.
- CPS/EPS currently run patrol program
- Already an approved force option through the Alberta Justice and Solicitor General Provincial Guidelines.
 - Section 10 Appendix 3

Serving and protecting our community with pride through professional and progressive policing

Medicine Hat Police Service

Purpose

- Enhance public safety & officer safety by providing another force option before reaching the threshold to utilize a firearm at high risk situations in the community.
- Expansion of this vital de-escalation of force option to patrol teams will allow increased force options and reduce response times for this system to be "on-scene" for responding officers.
- More force options for the officer with an increased ability to apply this force option at greater distances than any other tool currently deployed.

Serving and protecting our community with pride through professional and progressive policing

Medicine Hat Police Service

Deployment 2018

- Train the trainer from CPS. In-house training by our members to our members.
- Two day training will focus on de-escalation skills as well as system hard skills.
- 3 officers per team to be trained.
- 2 ACE's deployed on each team.
- Bi-annual qualifications for users.
- Education/Policy/data capture processes established.

Serving and protecting our community with pride through professional and progressive policing

Medicine Hat Police Service

MHPS-ARWEN

- Multi launcher Arwen platform was adopted by MHPS Tac-Team in 2008.
- 2 deployments with high risk subjects: (2013 barricade with weapons & 2016 suicidal male threatening to shoot at police)
- Currently limited to on-duty Tac-team patrol officers.

Serving and protecting our community with pride through professional and progressive policing



OFFICE OF THE CHIEF REPORT TO POLICE COMMISSION

OCTOBER 18, 2018

CHIEF'S REPORT

- The Chief attended closed Council on request of the Mayor to discuss the potential Cannabis bylaw to gauge the public safety issues perceived by the Police Service.
- Inspector West attended the Miywasin Friendship Centre demonstration powwow at Saamis Teepee site. The event was well attended.
- Congratulations to Constable Darren Lole who was promoted to the rank of Sergeant. The promotion will take effect on October 31, 2018 and Darren will remain assigned to Patrol Team 4.
- Constable Jason Ross and PSD Astor attended the 2018 CPCA K9 Trials in Vancouver; an annual event attended by forty K9 Teams from across the country. The Trials involve several competitive events that test all profiles of police K9 work that include everything from tracking to general obedience. Cst Ross and Astor participated in all of the patrol dog profiles, which included both tracking and evidence search competitions. He and PSD Astor placed first in the Tracking Event, which is considered the most prestigious award of all the events as it is considered the most important profile of a good police dog. In addition, Cst Ross and PSD Astor placed third in the Evidence Search Event.
- The Service participated in the Community Foundation of South Eastern Alberta vital signs conversation Medicine Hat. Participants expressed safety and the feeling of safety in Medicine Hat. The information gathered will be part of a report published in 2019.
- Eight members of the Police Service attended the Alberta Police Memorial in Edmonton on September 30th. Each year, the ceremony begins with the Massed Pipes and Drums of Alberta leading the marching law enforcement officers to the South Grounds of the Alberta Legislature. A number of dignitaries address the families, friends and public, followed by the reading of the fallen officers' names. Family members of the fallen officers are then joined by various police, peace officer and provincial and federal government representatives in laying wreaths at the base of the Pillar of Strength.

ADMINISTRATIVE SERVICES HIGHLIGHTS

PROJECTS

Members of Administrative Services continue to work on several projects with an aim to increase the efficiency and effectiveness of all areas of the Police Service. These projects currently include:

- Alberta First Responders Radio Communications System (AAFRACS) – project ongoing to be completed the Fall of 2018.
- Cannabis Policy – MHPS has drafted a policy prohibiting the use of Cannabis in safety sensitive areas on or off duty. This policy was created in consultation with the Medicine Hat Police Association and best practices from municipal agencies across Alberta.

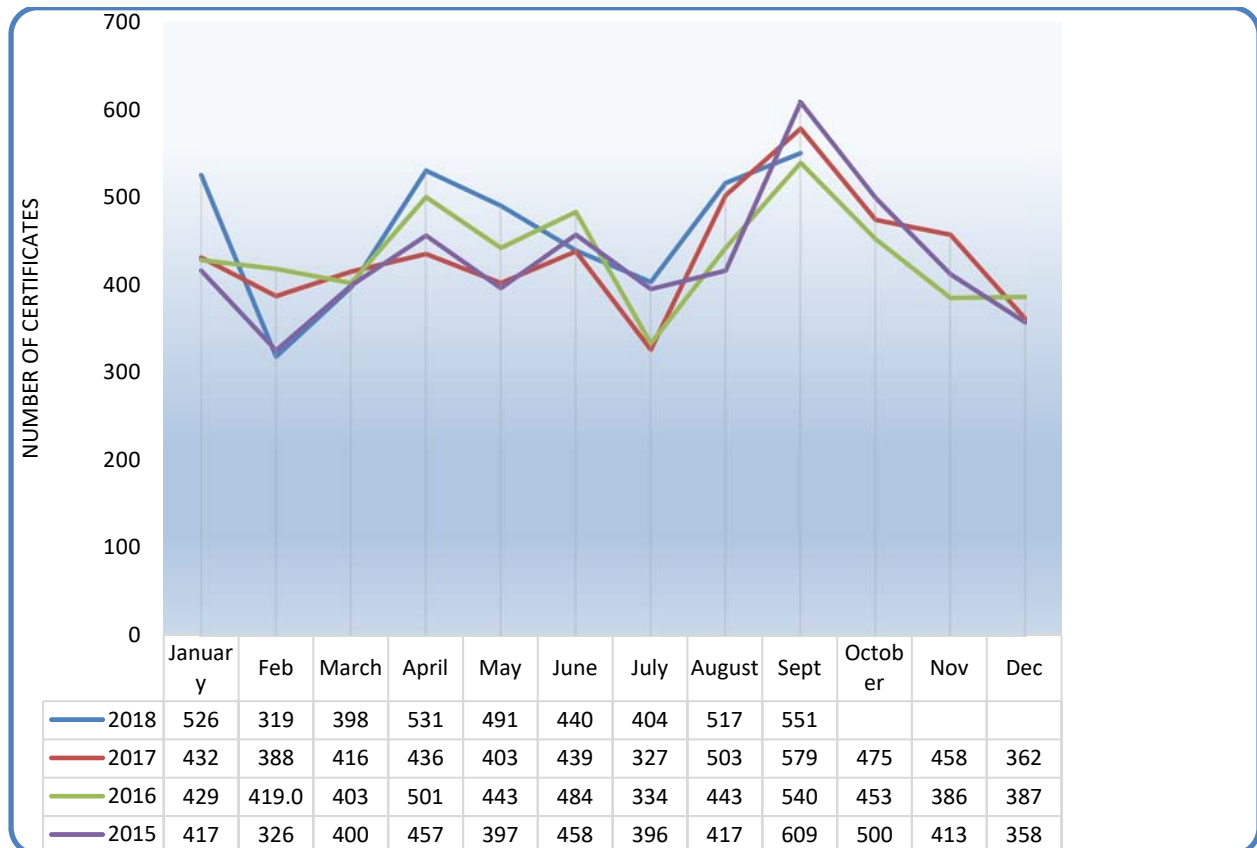
TRAINING UNIT

MHPS Training Courses – September

- September was firearms qualification month and holster conversion training.
- Completion of mandatory Canadian Police Knowledge Network (CPKN) cannabis training
- Preparing for Control Tactics training in October and November
- Planning for experienced members conversion training

INFORMATION UNIT

POLICE INFORMATION CHECKS COMPLETED



| | 2015 | 2016 | | | 2017 | | | 2018 | | |
|-----------|--------------|--------------|--------------|--------|--------------|--------------|-------|--------------|--------------|-------|
| | Walk-in PICS | Walk-in PICS | On-line PICS | Total | Walk-in PICS | On-line PICS | Total | Walk-in PICS | On-line PICS | Total |
| January | 417 | 429 | | 429 | 361 | 71 | 432 | 314 | 212 | 526 |
| Feb | 326 | 419 | | 419.00 | 330 | 58 | 388 | 205 | 114 | 319 |
| March | 400 | 403 | | 403 | 371 | 45 | 416 | 251 | 152 | 398 |
| April | 457 | 501 | | 501 | 410 | 26 | 436 | 301 | 230 | 531 |
| May | 397 | 443 | | 443 | 375 | 28 | 403 | 285 | 206 | 491 |
| June | 458 | 484 | | 484 | 329 | 110 | 439 | 258 | 182 | 440 |
| July | 396 | 334 | | 334 | 197 | 130 | 327 | 244 | 164 | 404 |
| August | 417 | 443 | | 443 | 330 | 173 | 503 | 301 | 216 | 517 |
| Sept | 609 | 540 | | 540 | 450 | 147 | 579 | 352 | 199 | 551 |
| October | 500 | 420 | 33 | 453 | 350 | 125 | 475 | | | |
| Nov | 413 | 329 | 57 | 386 | 292 | 166 | 458 | | | |
| Dec | 358 | 350 | 32 | 387 | 216 | 143 | 362 | | | |
| Sub-total | 5148 | 5095 | 122 | 5222 | 4011 | 1222 | 5218 | 2511 | 1675 | 4186 |
| YTD Total | 5148 | | 5222 | | 5218 | | 4186 | | | |

SAFETY MANAGEMENT UNIT

- Monthly inspection and documentation of fire extinguishers (building), building and patrol Automatic External Defibrillator (AED)'s, eyewash stations, building first aid kits, sharps collectors, and ladder inspections.
- Fire extinguishers for patrol units 40 and 51 used and required recharging. Taken to Kost Fire Safety.
- Reviewed first aid training standards under Part 11 and Table 5 of the Occupational Health and Safety (OH&S) Code. Code requirements have not changed in meeting first aid requirements and standards in training, Emergency, Standard or Advanced Standard first aid. Review of information with Sgt. Tony Schmidt.
- Completed articulate Moodle (on-line learning platform) on OHS procedures on reporting/investigating workplace incidents as it relates to Section 40 OHS Act. Provided to Sgt. Tony Schmidt and to be reviewed by police officers.
- Eight TACT members require quantitative fit testing for their AVON C50 full face masks.

The year to date total doses of Narcan Nasal Spray administered to the end of September is 60 deployments

INFORMATION TECHNOLOGY (IT) SECTION

In September, the IT section received 147 new requests from police/911/fire and 138 were resolved within the month, nine remain open.

- Decommissioned MHPS eDisclosure site replaced by provincial eFile (electronic filing) system
- Windows 10 upgrade complete – 220 Windows10 computers reimaged and patched

- Alberta Law Enforcement Response Teams (ALERT) delivered new radios to Organized Crime Section
- Working on MHPS network refresh / update for improved performance, resiliency and management
- Decommissioned final server 2008 domain controller, all are on 2016 now
- Kicked off eTicket project
- Kicked off Police Public Mobile App project

Themes of the month: Windows10 upgrade completion, video storage expansion, radio project.

FORENSIC IDENTIFICATION UNIT

In September, FIU members submitted 126 forensic based reports (Forensic Report, Forensic Follow Up, Case summary, Follow-Up) on various files. One (1) DNA submission submitted with three (3) DNA hit on a suspect. Seventeen (17) fingerprints submitted with fourteen (14) fingerprints identified and fourteen (14) fingerprint verified, currently eight (8) fingerprint ident/verification are waiting for processing. Each of these file requests take time to process including the follow-up processing of fingerprints, DNA etc. Some of the files are significant alone but require follow-up investigational time.

FIU Trends for 2018:

Both break & enters and recovered stolen motor vehicle files appear to be the most reported file type for September 2018. The number of break and enters has stayed constant at 21; Stolen recovered MV has decreased to 12 from 13 the month before.

INFORMATION MANAGEMENT SECTION

Versaterm Conference:

Versaterm is the company that provides the records management system (RMS) used by MHPS. Two IMS staff members attended the users workshop this year. The attendees found the conference very informative. They attended tracks and keynote speakers relating to Predictive Policing, Future RMS features and functionality, Master Name Quality Assurance, E-ticketing and BC's province wide implementation, Mobile Data Terminal (MDT) Designer and new functionalities, Young Offender and purging, Mental Health and Geodash youth intel. It also provided the opportunity to network with colleagues using the same records management system.

PROFESSIONAL STANDARDS

January 1 to September 30, 2018
Professional Standards Investigations

| | Formal Criminal Complaints received in 2018 | Formal Police Act Complaints Received in 2018 | Formal Criminal Complaints Carried over from 2017 or earlier | Formal Police Act Complaints Carried over from 2017 or earlier | 2018 Public Initiated investigations | 2018 Service Initiated Investigations | Total Formal Files at this time |
|---------------------|---|---|--|--|--------------------------------------|---------------------------------------|---------------------------------|
| Complaints Overview | 1 | 6 | 0 | 7 | | 2*(1 LPS) | 14 |

| | Total Files | Originated in 2018 | Carried over from 2017 | Carried over from 2016 or earlier | Disposition: | |
|------------------------------------|-------------|--------------------|------------------------|-----------------------------------|---|---|
| Police Act Investigations | 14 | 7 | 5 | 2 | Abeyance | 2 |
| | | | | | Active investigation | 8 |
| | | | | | Dismissed / Withdrawn | 2 |
| | | | | | Counseling | 1 |
| | | | | | Section 19 | |
| | | | | | Sent to Hearing (Sec.16) | |
| | | | | | Hearing Disposition (Sec 17) | 1 |
| | | | | | Appeals to LERB | |
| | Total Files | Originated in 2018 | Carried over from 2017 | Carried over from 2016 or earlier | Disposition: | |
| Criminal/ Statutory Investigations | 4 | 1 | 3 | | Abeyance | 1 |
| | | | | | Active investigation | 1 |
| | | | | | No charges recommended by AAG or ASIRT or Withdrawn | 2 |
| | | | | | Criminal Charges Laid | |
| YTD Total | | Disposition ** | | | | |
| Motor Vehicle Collision Reviews | 12 | | | | Civilian at Fault | 2 |
| | | | | | Reviewed no Further Action | 1 |
| | | | | | Counseling | 2 |
| | | | | | Police Act Sanctions | 3 |
| | | | | | Charged Traffic Safety Act (TSA) | 1 |
| | | | | | Remedial Training (CPKN) | 3 |
| | | | | | ** Dispositions updated as received | |

Motor Vehicle Collisions Year to Date Total for 2017 – 21
Motor Vehicle Collisions Year to Date Total for 2018 – 12

OPERATIONAL SERVICES HIGHLIGHTS

PATROLS

- In early September, Patrols responded to a report of a collision on the Trans-Canada Highway in the westbound lane, just to the east of the overpass at Dunmore Rd SE. Officers attended and found a lone vehicle had collided with a guardrail and a light standard, causing extensive damage to those items and destroying the truck. The driver of the truck had ran from the vehicle following the collision, into the general area of the Casino at the Medicine Hat Lodge. The subsequent investigation resulted in the driver being apprehended by patrols and traffic members investigating and charging him with impaired driving.
- In early September, Patrol Officers assisted a CPO member when he became aware of a possible marihuana grow in a residence related to a Bylaw complaint. A patrol officer drafted a search warrant and seized 11 plants, a large amount of dried marihuana leaves, and 7.5 grams of marihuana. A 70 year old male and 62 year old female were charged accordingly.
- In mid September, Patrol Officers responded to a break and enter in progress in an apartment building on Southview Drive. A 40-year-old male subject was identified breaking into the residence, assaulting the male and female occupant victims several times, grabbing a knife and making stabbing and swinging motions towards them. The accused was observed removing a handful of keys prior to leaving the residence. Patrols located and arrested the male near the apartment based on description. He has been charged accordingly.
- Numerous calls for service have been attended to over the past several months to a residence in the 800 block of 10th St SE for various complaints including assaults and sexual assaults. The property owner was contacted, via the holding company, and evictions were to be made by October 1, 2018. Patrols had attended over 60 times since February.
- The Patrol Section generated over 182 community activities in the month of September. These are activities above and beyond regular duty and response, they include; foot patrols, ride-alongs, lectures, media contacts and various committee meetings.

TRAFFIC UNIT

- The Strategic Traffic Enforcement Program (STEP) for September was back to school safety. Throughout the month, members of the Unit maintained a focus on school zone enforcement. Hours were spent monitoring traffic in school zones and maintaining an officer presence to promote safe driving. Traffic members issued 17 violation tickets in school zones in September while 38 were issued service-wide.
- On September 2, 2018, members were called out to a serious injury collision where an elderly female had failed to stop at a stop sign and collided with an oncoming truck. The elderly female

sustained serious injuries and was airlifted to Calgary hospital. Cst. Holeha led the investigation.

- The end of September marked a significant change for the Traffic Unit as Cst Wyrostok and Cst Bohrn transferred from the Unit after 12 years of service. Their replacements are Cst Noel Darr and Cst Perry Rasmussen. Training has already begun with both having completed their collision scene mapping training and plans are being made to send them for collision reconstruction training in the near future. Cst. Darr also attended a training course for Standardized Field Sobriety Testing in Red Deer on September 25-28.
- On September 5th Cst's Holeha and Angstadt attended to the AMA School Patrollers kickoff at Ross Glen School. This was a media event aimed and reminding motorists to be cautious of pedestrians in school zones now that school is back in for the year.
- Members remained busy throughout the month with court, Alcohol/DRE Unit duties, Fitness Team duties, Crisis Negotiator Unit, as well as the various committees that our members sit on. The MHPS Traffic Unit Twitter page also remained active with relevant information throughout the month. Traffic members met with local media 4 times during the month.

SPECIALIZED TRAFFIC ENFORCEMENT UNIT

Photo Radar Stats

| | SEP 2018 | YTD 2018 | SEP 2017 | JAN-SEP 2017 |
|---|-----------------|-----------------|-----------------|---------------------|
| Vehicles Monitored | 64,321 | 726,738 | 125,988 | 761,857 |
| Number of Violators | 2,252 | 19,178 | 3,836 | 23,074 |
| Number of Tickets Issued | 1,695 | 16,085 | 3,262 | 19,428 |
| Number of Locations Enforced | 91 | 159 | 96 | 151 |
| Average Speed of Violators over posted limit | 14 km/hr | 14 km/hr | 14 km/hr | 14 km/hr |

BYLAW

- In the month of September the Municipal Enforcement Section attended to 529 calls for service, 15 % of these calls were officer initiated. The parking monitors issued 505 parking violations. The section members also completed 96 sets of fingerprints and attempted or served 250 court documents. Total tickets issued by the Municipal Enforcement Section total 114 for the month of September.
- The Section has spent a considerable amount of time completing the unresolved files from the Community Standards Program during the summer, we expect this work to be completed by the end October.

SUPPORT SERVICES HIGHLIGHTS

ORGANIZED CRIME SECTION (CFSEU)

In September 2018, the Organized Crime Section concluded a three-month investigation into a significant meth and fentanyl trafficking network operating in Medicine Hat. Two people were charged with 21 CDSA and Criminal Code charges.

| Drugs | Amount | Value | Proceeds of Crime | Amount |
|-----------------------|-----------|--------------|------------------------------|------------|
| Cocaine | 247.00 g | \$ 24,700. | Cash Seized | \$ 17,860. |
| Meth | 713 .00 g | \$ 42,780. | | |
| Fentanyl | 35.00 g | \$ 10,500. | | |
| Firearms and Property | Amount | Street Value | Totals | |
| | | | Cash Total Value: | \$17,860. |
| | | | Property Total Value: | \$0 |
| | | | Drug Total Value: | \$77,980. |
| | | | Guns | 0 |

Drug Seizures:

Two drug dealers are facing 13 criminal charges after the Medicine Hat Organized Crime team seized nearly \$78,000 worth of drugs.

On Thursday, September 6, investigators executed a search warrant on a storage locker in Brier Industrial Estates. Inside the locker, they seized methamphetamine, cocaine, fentanyl powder and buffing agent. Later that day, two individuals associated with the storage locker were located at a hotel on 13 Avenue S.E. Both accused were arrested and investigators were able to seize more methamphetamine, cocaine and buffing agent, along with \$17,860 in cash proceeds of crime.

As a result, of this investigation OCS seized drugs with an estimated street value of \$77,980, these drugs included:

- 713 grams of methamphetamine;
- 247 grams of cocaine; and
- 35 grams of fentanyl powder.

Assist Calgary Police Service

Through August and into September, the Medicine Hat Organized Crime team participated in a 6-

week joint investigation with the Calgary Police Service. The investigation focused on the drug trafficking activities of a high-level cocaine, methamphetamine, and fentanyl dealer and his criminal network.

The Medicine Hat team concluded their part of the investigation with the arrest of their target. The accused was in possession of \$8,500 worth of cocaine. The CPS team concluded their side of the investigation into the supply network with the arrest of three accused resulting in 23 CDSA and Criminal Code offences. The drugs seized had an estimated street value of \$322,040, and included approximately:

- 814.8 grams of methamphetamine;
- 1,244.2 grams of cocaine; and
- 5,807 fentanyl pills.

Also seized were three firearms, which included:

- .22 Caliber Pistol
- 30-30 Caliber Rifle
- .45 Caliber Pistol

COMMUNITY SAFETY SECTION

PRIORITY STREET CRIMES UNIT (PSCU)

| Monthly Activities | September |
|-----------------------------------|-----------|
| Offender Accountability Checks | 23 |
| Offender's Accountability Arrests | 4 |
| Offender Accountability Charges | 18 |
| Criminal Charges Laid | 14 |
| Domestic Violence Checks | 4 |
| Domestic Violence Charges | 3 |
| Escort Bylaw tickets | 2 |
| Search Warrants Drafted | 3 |
| Value of Drugs Seized | \$950 |
| Value of Property seized | \$36,500 |

- PSCU received source information dating back to May of this year indicating a local male is in possession of a large amount of stolen property and dealing in drugs. A search warrant was drafted and was executed at his residence on 4th St NW. A search of the detached “make-shift” garage revealed approx. 50 counterfeit US \$20 bills, an illegal butterfly knife, stolen tools including: cutting discs, pry bars, two welders, pipe bender, grinder and diamond cutting bits. Also seized was a large amount of stolen fuel, 80-gallon compressor tank, diesel engine and a small amount of methamphetamine. PSCU also seized a handgun magazine containing six rounds of .50 caliber ammunition. Charges are pending.

- Acting on Confidential Source information PSCU executed a search warrant located on 10 Street SE. PSCU seized a stolen car hauler trailer taken from Lethbridge, a stolen bicycle, 2 stolen razor scooters, various power tools, brass knuckles, and a supply of various opiate based street drugs worth \$700.
- PSCU executed a search warrant on a storage container that contained stolen property. Entry made and a search of the container revealed various tools, 22 ammunition, a stun gun, and stolen items taken from Elkwater cabin Break and enters that included a massage table, handcuffs, tent and numerous ID cards belonging to different people. The accused was arrested and had 1.8 grams of meth (street value \$100) and two \$50 US counterfeit bills on his person. The accused was charged with PSP Under \$5K (X3), Possess counterfeit, and possession of Meth. Total value of property recovered is \$5000.

COMMUNITY SAFETY UNIT

| CSU Statistics | September |
|---|-----------|
| Violence Threat Risk Asses. (VTRA) | 1 |
| Informal Contacts – Parents | 41 |
| Informal Contacts – School Staff | 93 |
| Informal Contacts – Other (Social Services) | 24 |
| In School Sanctions | 10 |
| Warnings issued | 25 |
| Criminal Code Charge Files | 5 |
| Presentations – EPIC | 0 |
| Tickets | 3 |
| Presentations – School (Other) | 12 |
| Crime stoppers | 0 |
| Community meeting | 6 |
| Community program (shred/pills/etc.) | 0 |

- Cst Hubich was able to identify a distraught female student at a local High School who confided in him that she was sexually assaulted over the summer. Cst Hubich started the investigation and was able to hand it off to the Family Crime Unit to complete. A charge was laid in relation to the file.
- Cst Hubich and Cst Seiller are new to the Community Safety Unit. In their first week at their high schools, both members dropped letters in every mailbox of residents that live in the area of their schools. The letters were an introduction and invitation to call in the event of any issues.
- Cst Seiller charged a grade 8 male for threatening to bring a gun to school and shoot it up. It was determined that the male did not have the means to carry out the threat. This was done through interviews and a search of his residence with the cooperation of his parents. It was later determined that the male was having an issue with three males in his school. These three males were suspended for their behaviour. A VTRA was also conducted in relation to this event.

VICTIM ASSISTANCE

**VA Services Snap Shot - September 2018
Response & Service Calls**



MAJOR CRIMES SECTION

SAFE FAMILIES INTERVENTION TEAM- SFIT

| Domestic Related Calls | July | August | September |
|------------------------------------|------|--------|-----------|
| Domestic Related calls for service | 47 | 56 | 50 |
| Domestic Related Charge Files | 17 | 12 | 7 |
| Domestic Disputes | 53 | 44 | 36 |
| Domestic Dispute Charge Files | 13 | 8 | 7 |
| Total Calls | 100 | 100 | 86 |
| Total Charges | 30 | 20 | 14 |

- SFIT assisted the morning after a serious DV assault. The victim came in to SFIT and services and safety planning were offered.
- Cst. Claypool went into cells and spoke to an accused that had been charged the night previous. It was found that this may have been a retaliatory assault. SFIT outreach services were arranged for the client through this contact.

- Cst. Claypool assisted the outreach staff at the annual retreat for women’s shelter clients on Wednesday September 12, 2018.
- Several high-risk offenders were released this week and will be put in the bulleting submitted by the analyst.
- Jenny MacPhee will now be the outreach worker at the police station working out of the station on Tuesdays and Thursdays.

MENTAL HEALTH – POLICE AND CRISIS TEAM (PACT)

| | July | August | September |
|---|------|--------|-----------|
| Mental Health Calls – Non Form 10 | 47 | 54 | 54 |
| Mental Health Calls – Form 10 apprehensions | 36 | 32 | 35 |
| Total calls | 83 | 86 | 89 |

- Cst Funk participated in the Mental Health Police Advisory committee meeting by way of teleconference.
- Addiction Crisis Team (ACT) attended to an FASD training day put on by SEAFAN (Southeast Alberta FASD Network) as numerous PACT clients suffer with FASD.
- Cst Funk attended the Client Rights Protection Committee meeting this week at REDI.
- Cst Funk provided an interview to CHAT news discussing the number of overdoses in the city and the MHPS response with the ACT team.
- Cst Funk lectured at the 5-North Education Days
- There were several case conferences this month attended by both PACT and ACT.

MAJOR CRIMES

- Sgt. Rod Thompson and Cst. Michelle Brunet joined the MCS in September. Sgt. Thompspon will be part of the general investigation team and Cst. Brunet will be joining the Family Crime Unit as a replacement for Cst. Brown, who is reassigned to the Patrol Section.
- On September 28, 2018, members of the Medicine Hat Police Service responded to a complaint regarding the use of counterfeit currency received by a food delivery driver in the area of the 100 block of 3rd Street NW. Police attended the residence and arrested a 30-year-old female who was charged with food fraud, utter counterfeit currency and on outstanding warrants. A 25-year-old male was also located on scene, barricaded in a detached garage. The male indicated to police that he had a gun and would kill any member who entered the garage. Police identified the male who had 14 outstanding arrest warrants from the RCMP and was recently reported by the RCMP to be in possession of firearms and ammunition.

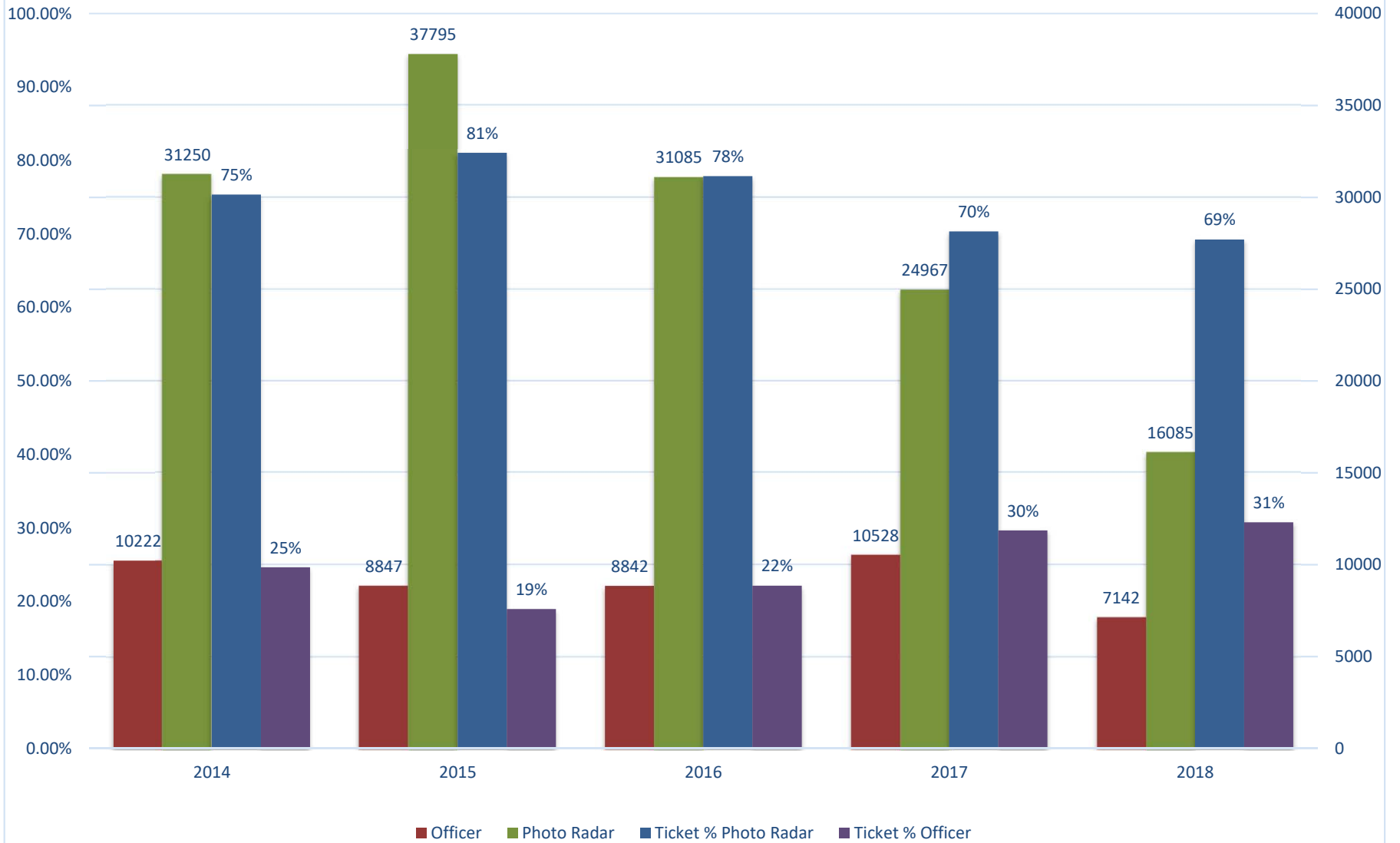
The MHPS Tactical Team and Crisis Negotiators were called to the scene and the Armored Rescue Vehicle (ARV) was deployed. After approximately 5 hours of negotiation, the male surrendered to police and was arrested without further incident. A search warrant was

executed for the residence, but no firearms were located. Resulting from this investigation, the 25-year-old is facing charges from numerous outstanding warrants and breach of court imposed conditions.

FAMILY CRIME FILES:

- Two sexual assault investigations initiated involved children under the age of 16 being assault by an adult family member
- Two sexual assault investigations involving children under age of 16 assaulted by a non family member
- One physical assault investigation involving children under the age of 16 while in custody of parent
- An adult male, previously charged with accessing, possessing and making child pornography, had bail revoked, and is held in custody after breaching court conditions
- The SAICE unit has been in a holding pattern when it comes to executing search warrants. After a loss of three Forensic techs over the summer months the forensic work queue became back logged and in an attempt to catch up and not face and Jordan applications, the Unit had to suspend executing search warrants, except for emergency situations. They will start executing warrants again beginning in November.

Tickets Issued



BYLAW NO. 4496

A BYLAW OF THE CITY OF MEDICINE HAT to amend Bylaw No. 4157, the Off-Site Levy Bylaw.

WHEREAS the *Off-Site Levies Regulation AR 187/2017*, requires that the information used to calculate an off-site levy must be kept current;

AND WHEREAS Council has advertised its intention to consider the provisions of this Bylaw pursuant to section 606 of the *Municipal Government Act*;

AND WHEREAS City Administration has consulted with the development industry concerning the amendments in this Bylaw;

AND WHEREAS Council considers it advisable to amend Bylaw 4157;

NOW THEREFORE THE MUNICIPAL CORPORATION OF THE CITY OF MEDICINE HAT, IN COUNCIL ASSEMBLED, ENACTS AS FOLLOWS:

1. Bylaw No. 4157 is amended as set out in this Bylaw.
2. Subsection 9(a) is amended to read as follows:
“The City shall review the levy projects and the levy rates every two (2) years, commencing in 2019.”
3. Table A-1 is repealed and replaced with Table A-1 as set out in Schedule “A” to this Bylaw.
4. Table A-2 is repealed and replaced with Table A-2 as set out in Schedule “A” to this Bylaw.
5. Schedule “D” is repealed and replaced with a new Schedule “D”, attached to this Bylaw.
6. This Bylaw will come into force on January 1, 2019.

READ A FIRST TIME in open Council on _____.

READ A SECOND TIME in open Council on _____.

READ A THIRD TIME in open Council on _____.

SIGNED AND PASSED on _____.

MAYOR: Keith E. (Ted) Clugston

CITY CLERK: Angela Cruickshank

SCHEDULE "A"

TABLE A-1

| Node | Roads Levies (\$/ha.) | Water Levies (\$/ha.) | Sanitary Sewer Levies (\$/ha.) | Storm Sewer Levies (\$/ha.) | Total Levies (\$/ha.) |
|-------------|------------------------------|------------------------------|---------------------------------------|------------------------------------|------------------------------|
| 1 | \$84,879 | \$152,573 | \$169,906 | \$- | \$407,359 |
| 2 | \$84,879 | \$61,804 | \$52,161 | \$- | \$198,845 |
| 3 | \$84,879 | \$61,804 | \$26,816 | \$- | \$173,500 |
| 4 | \$84,879 | \$61,804 | \$53,224 | \$34,028 | \$233,936 |
| 5 | \$84,879 | \$115,725 | \$12,040 | \$- | \$212,644 |
| 6 | \$84,879 | \$116,966 | \$88,132 | \$11,423 | \$301,400 |
| 7 | \$84,879 | \$61,804 | \$53,224 | \$- | \$199,908 |
| 8 | \$84,879 | \$100,453 | \$80,135 | \$27,320 | \$292,788 |
| 9 | \$84,879 | \$115,725 | \$12,040 | \$34,028 | \$246,672 |
| 10 | \$84,879 | \$55,708 | \$70,061 | \$- | \$210,648 |
| 11 | \$84,879 | \$59,391 | \$53,193 | \$11,423 | \$208,887 |
| 12 | \$84,879 | \$52,471 | \$12,040 | \$- | \$149,390 |
| 13 | \$84,879 | \$59,391 | \$63,027 | \$11,423 | \$218,720 |
| 14 | \$84,879 | \$59,391 | \$53,193 | \$11,423 | \$208,887 |
| 15 | \$84,879 | \$72,221 | \$16,983 | \$11,423 | \$185,507 |
| 16 | \$84,879 | \$52,471 | \$2,206 | \$- | \$139,557 |
| 17 | \$84,879 | \$54,931 | \$43,390 | \$- | \$183,201 |

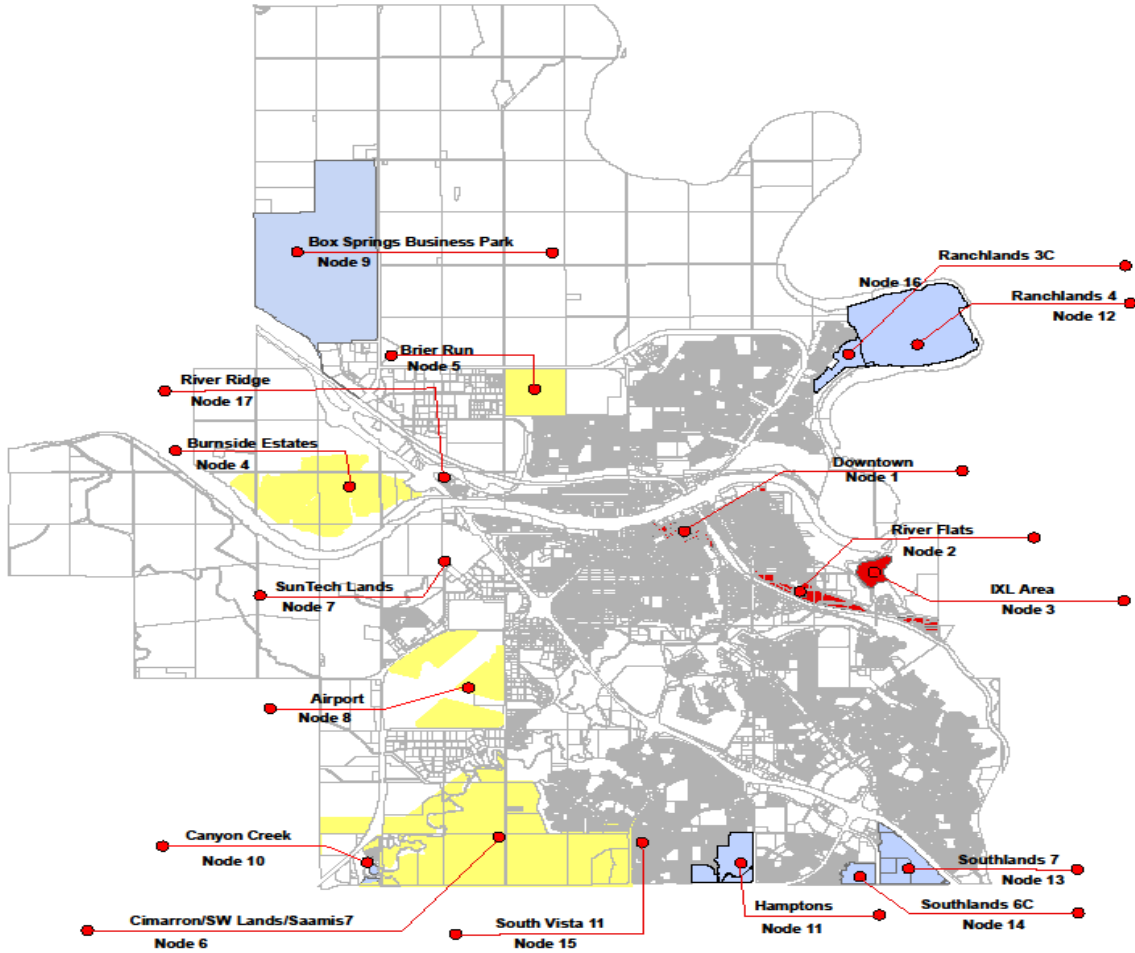
TABLE A-2

LAND OUTSIDE NODAL BOUNDARIES

| Node | Roads Levy (\$/ha.) | Water Levy (\$/ha.) | Sanitary Sewer Levy (\$/ha.) | Storm Sewer Levy (\$/ha.) | Total Levies (\$/ha.) |
|-------------|----------------------------|----------------------------|-------------------------------------|----------------------------------|------------------------------|
| 0 | \$84,879 | \$88,323 | \$47,939 | \$13,460 | \$234,602 |

SCHEDULE "D" MAPS

Development Nodes



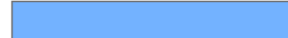
Priority 1 Intensification

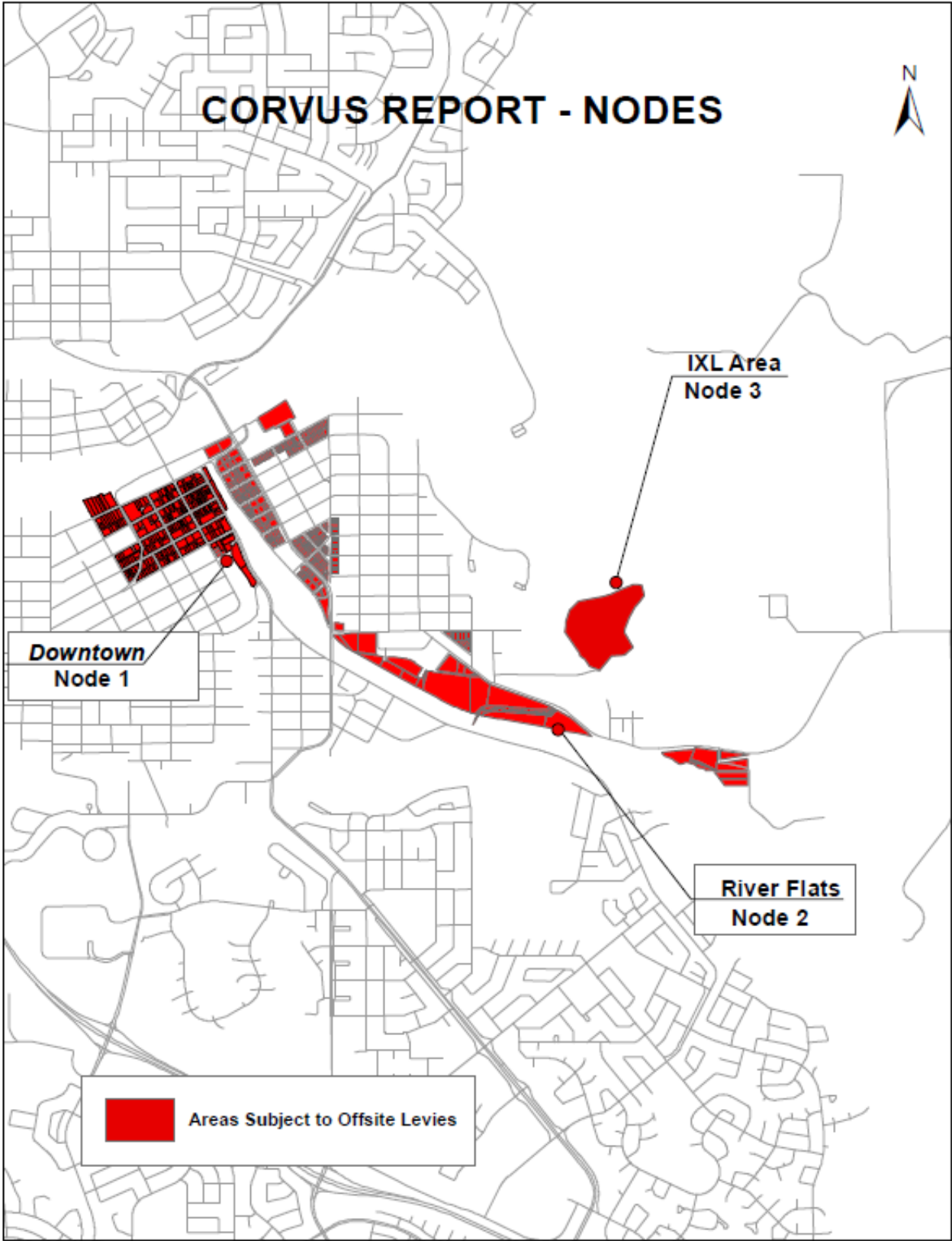


Priority 1 Greenfield

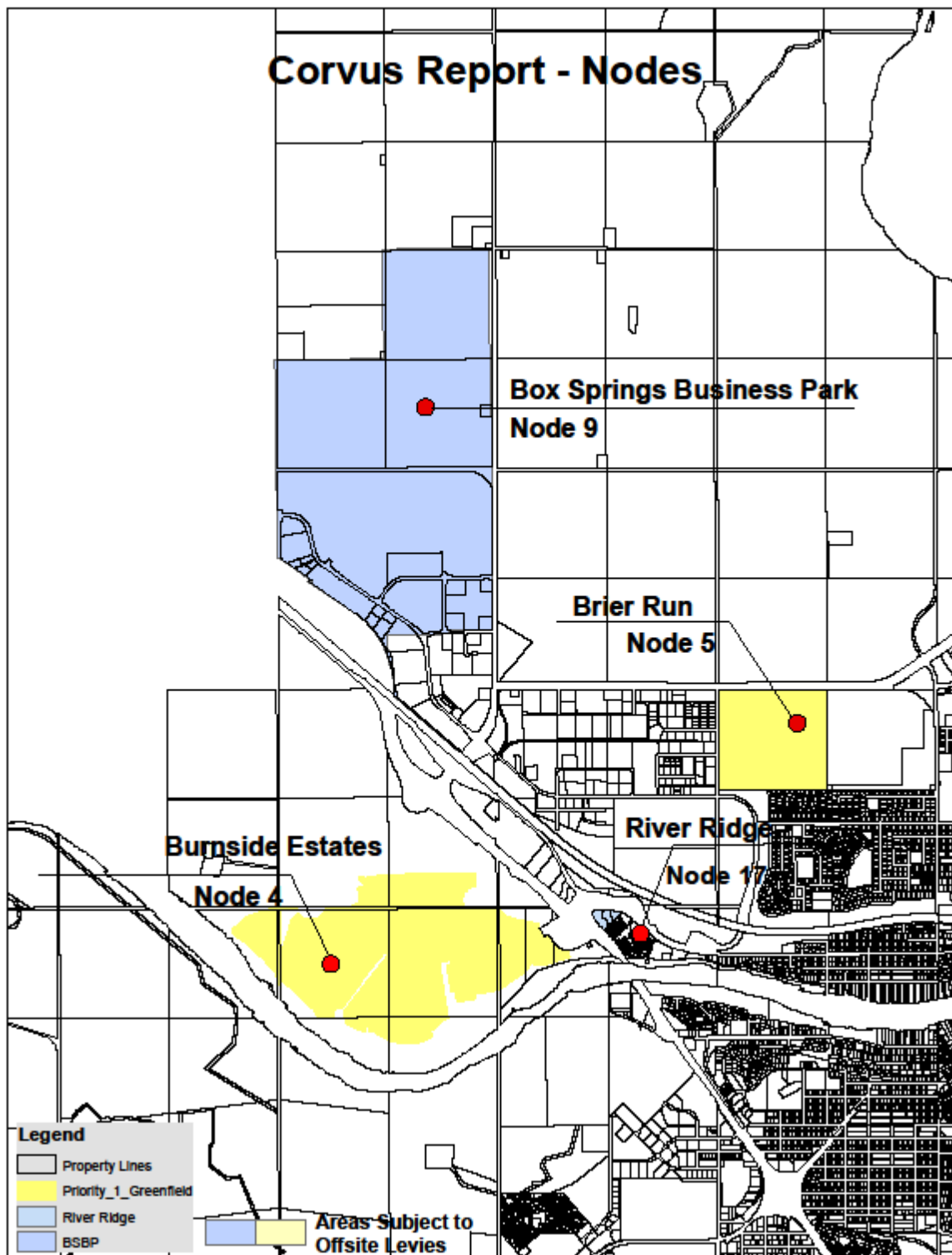


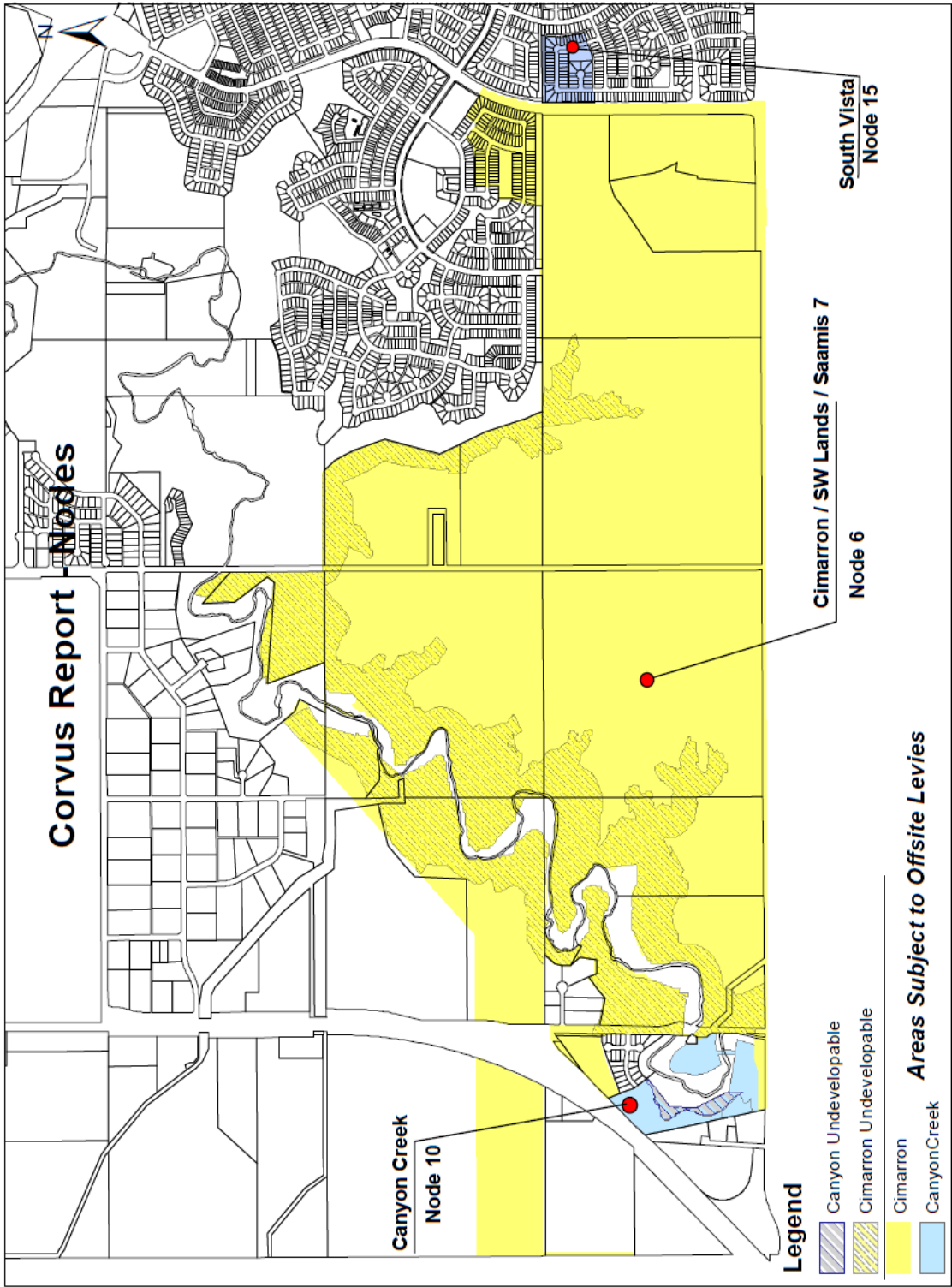
Existing Nodes Under Development



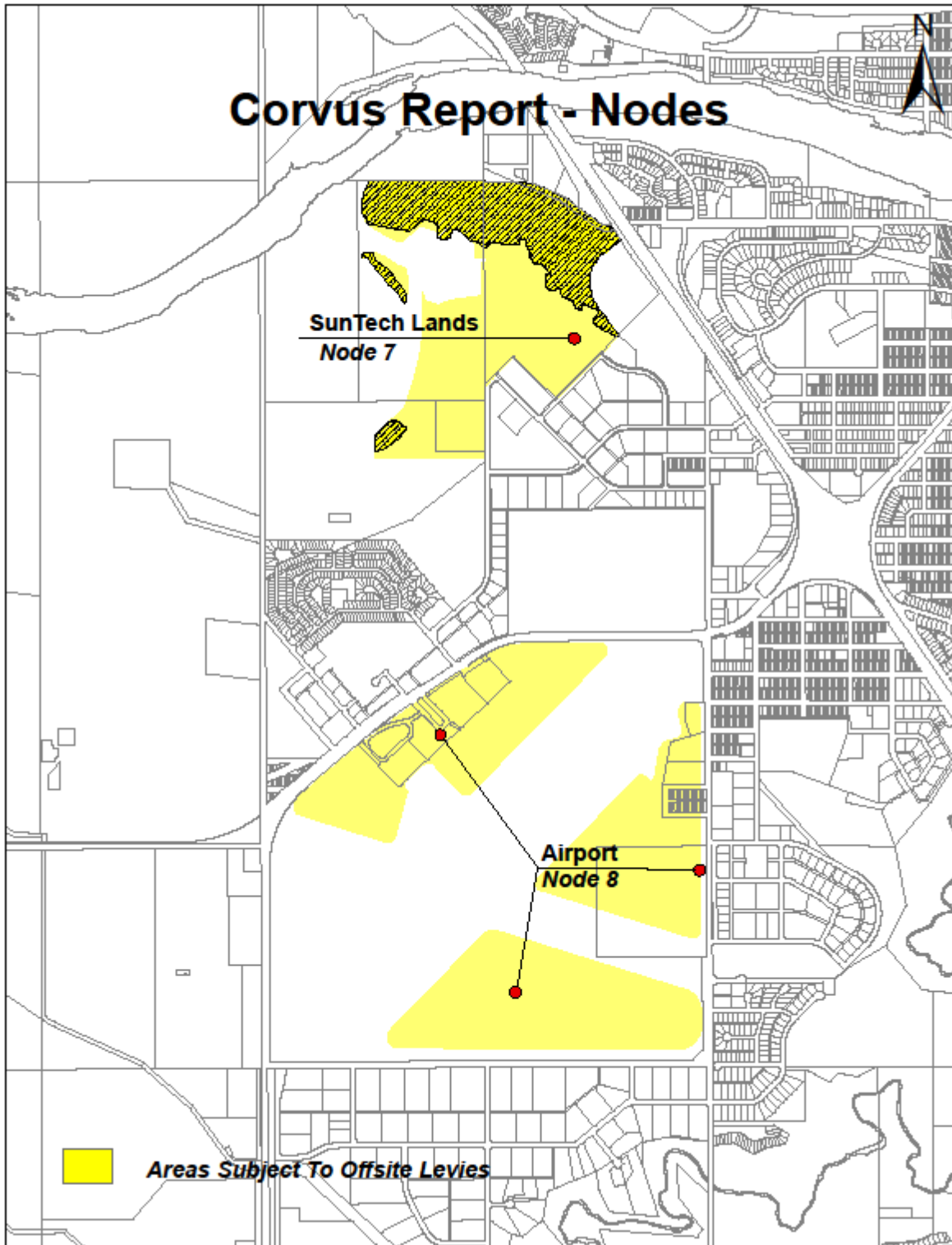


Corvus Report - Nodes

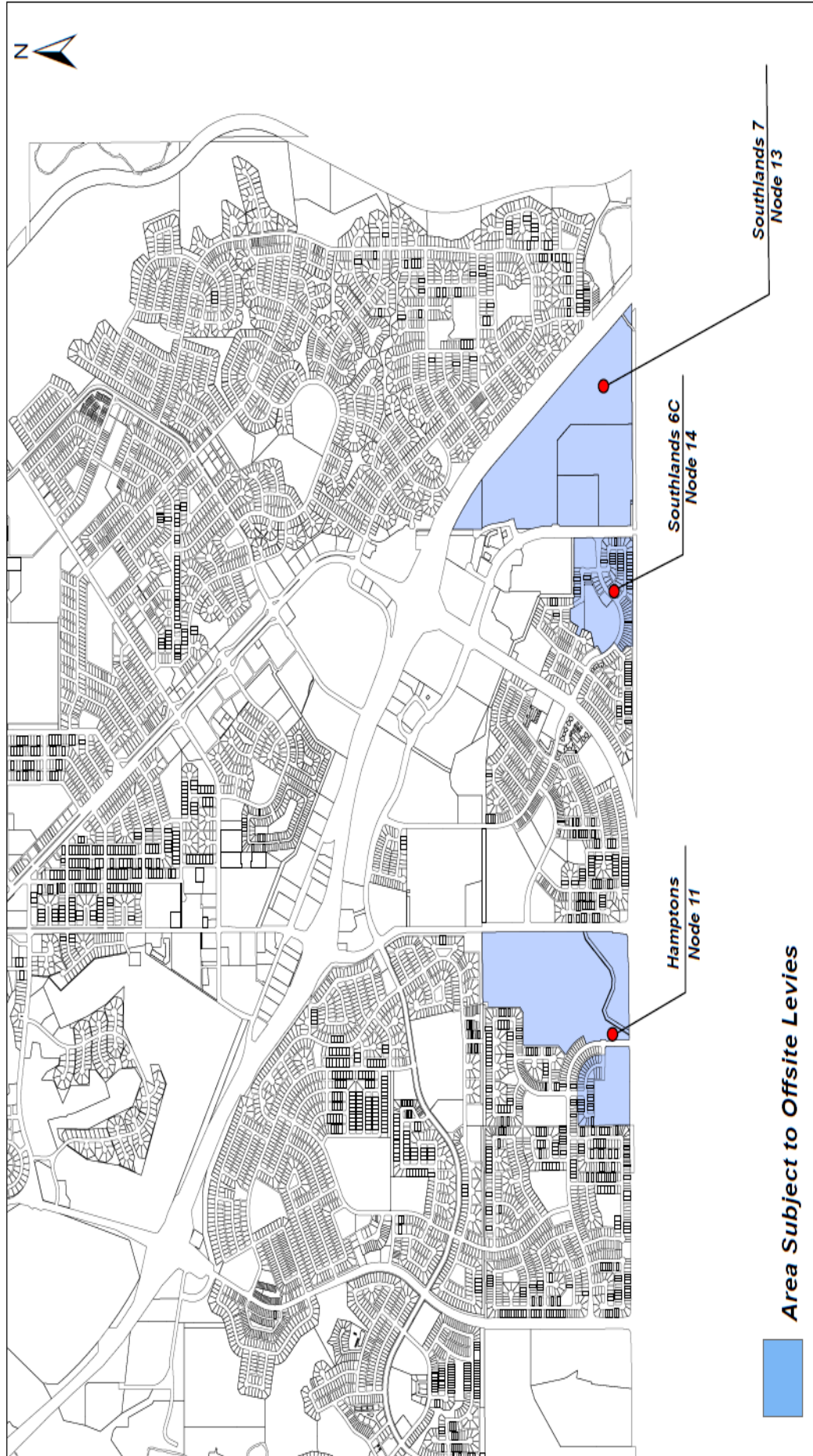


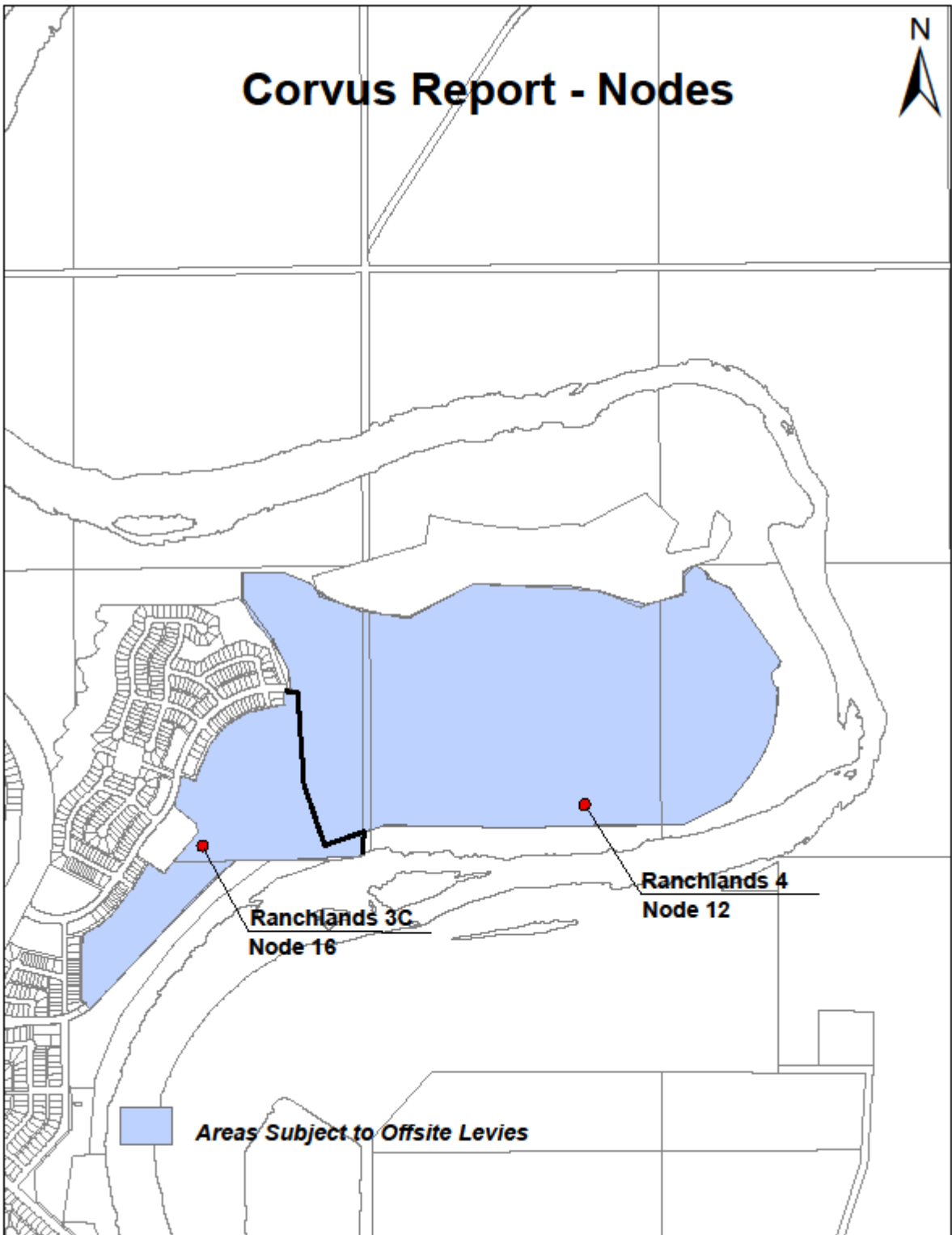


Corvus Report - Nodes



Corvour Report - Nodes





BYLAW NO. 4504

A BYLAW OF THE CITY OF MEDICINE HAT to close roads in the City of Medicine Hat.

WHEREAS Section 22 of the ***Municipal Government Act***, RSA 2000, c. M-26 empowers a council to pass a bylaw for the purpose of closing a road;

AND WHEREAS the requirement for advertising pursuant to Section 22 of the ***Act*** has been complied with;

NOW THEREFORE THE MUNICIPAL CORPORATION OF MEDICINE HAT, IN COUNCIL ASSEMBLED, ENACTS AS FOLLOWS:

The road described as Area "A" in registered Plan No. 1812061, which is attached as **Schedule "A"** for illustrative purposes, is hereby closed.

READ A FIRST TIME in open Council on _____.

READ A SECOND TIME in open Council on _____.

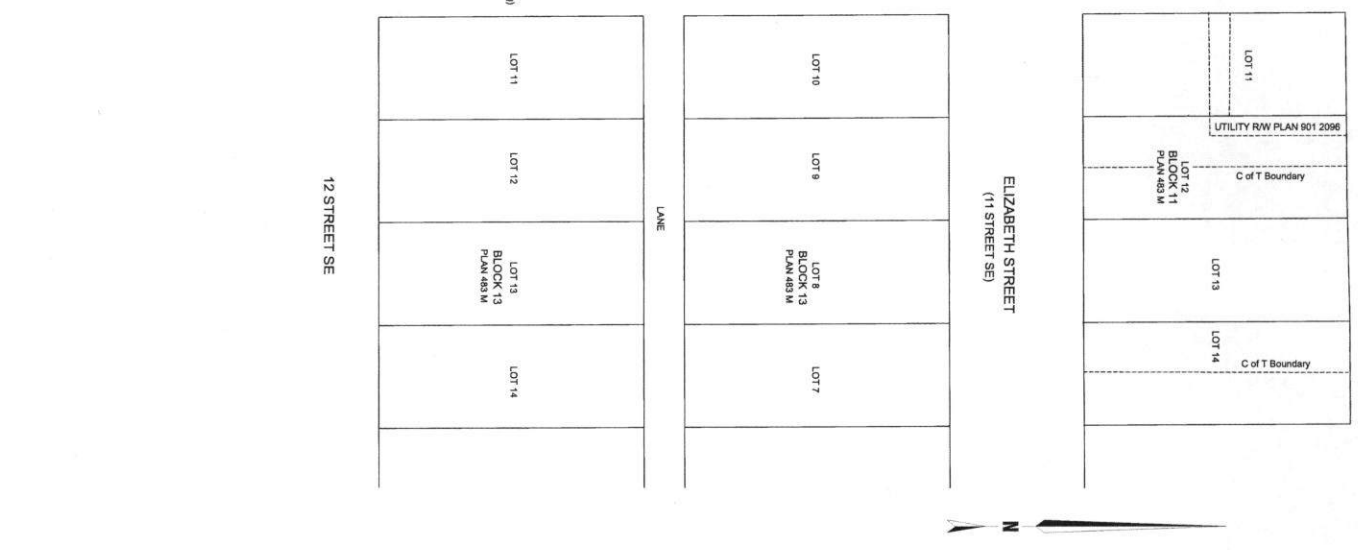
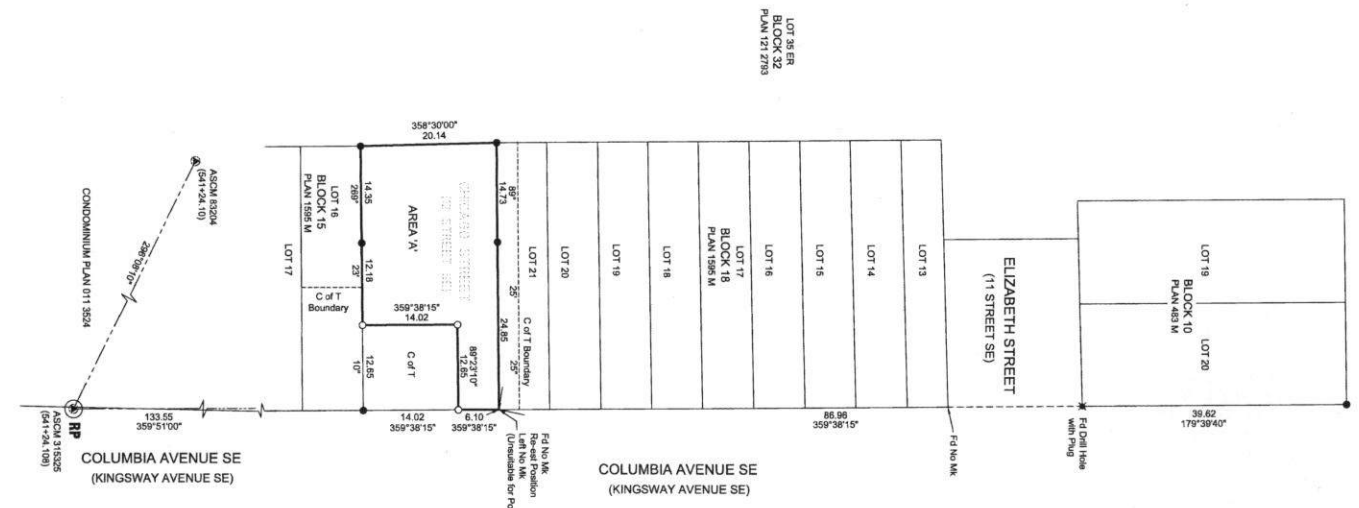
READ A THIRD TIME in open Council on _____.

SIGNED AND PASSED on _____.

MAYOR – KEITH E. (TED) CLUGSTON

CITY CLERK–ANGELA CRUICKSHANK

Schedule "A"



LAND TITLES OFFICE
PLAN NO. 1812061

ENTERED AND REGISTERED
ON October 29, 2018
INSTRUMENT NO: 181 230 625
A. Gelling
A.D. REGISTRAR

THE CITY OF MEDICINE HAT

PLAN OF SURVEY
SHOWING AREA REQUIRED FOR
ROAD CLOSURE PURPOSES
AFFECTING
CHICAGO STREET
ADJACENT TO
COLUMBIA AVENUE
(MUNICIPALLY KNOWN AS KINGSWAY AVENUE SE)
WITHIN
NE 1/4 SEC. 30 TWP. 12 RGE. 5 W4M.
ALBERTA 2018



LEGEND

Stationary Iron Survey Post found shown thus ●
Stationary Iron Survey Post placed shown thus ○ and are stamped P235
Alberta Survey Control Markers found shown thus ○
Distances shown are in metres and decimals thereof.
Bearings are 31M Grid NAD83 (Original), Reference Meridian 111° West Longitude and are from the line between ASCM 8304 and ASCM 31525.
Area affected by the registration of this plan shown bounded thus _____
Combined Factor used: 0.999806
The Geo-Reference point is ASCM 31525 and is shown thus ○ RP
Coordinates are 31M Grid NAD83 (Original), Reference Meridian 111° West Longitude
N 5443262.18
E 236668.97
Drawing is Grid and distances are Ground

ABBREVIATIONS

| | |
|--|-----------------------------------|
| A. Above Ground | PH. Public Utility Lot |
| AL. Alberta Land Surveyor | PL. Public Utility Line |
| ASCM. Alberta Survey Control Marker | R. Re-established |
| C of T. Certificate of Title | RES. Resurvey |
| calc. calculated | RNG. Range |
| ck. m. check measured | RT. Right of Way |
| ck. m. counter sunk | S. South |
| E. East | SEC. Section |
| E. R. Exponential Reserve | SEC. CO. Top Out of |
| Est. Established | TRM. Brass Cap |
| F4. Found | TRM. Utility Rivet |
| GNSS. Global Navigation Satellite System | UV. Universal Transverse Mercator |
| Int. Intersect | UV. Universal Transverse Mercator |
| Pl. Picked | V. Vertical |
| Pl. Placed | W. West |
| Pl. Placed | Y. Central Angle of Curve |

PLAN PREPARED FOR:
CITY OF MEDICINE HAT

SURVEYOR

LESLIE MEHRER, A.L.S.
in accordance with the provisions of the Surveyors Act



Date: 11 October 2018
Job No.: 18MX0049-RC
CAD File: 18MX0049-RC
Searched by: AB
Checked by: TF
GLOBAL RAYMAC SURVEYS INC.
124, 1310 Kingsway Avenue SE - Medicine Hat, Alberta T1A 2Y4
Ph: 403 526 6300 www.globalraymac.ca

Medicine Hat City Council

Strategic Priorities

2019-2022



Fiscal Responsibility

We will be fiscally responsible in our decision making to support short and long-term sustainability of the City.



Community Safety & Vibrancy

We will maintain the safety of our community and continue to build vibrancy and a high quality of life.



Economic Vitality

We will grow and diversify our economy with increased employment and industry and tourism investment opportunities.



Sunshine Hospitality

We will capitalize on our recreational, cultural and natural assets to promote our community.



Infrastructure Renewal

We will focus on managing aging assets to ensure quality and sustainable infrastructure.



City Government

The City increasingly stands out as a well-governed and well-organized municipal corporation with a positive corporate culture.

The strategic priorities focus the limited energy and resources of the organization on those issues/initiatives that are most critical to the organization's success. Effective governance and leadership is integral to the organization's ability to advance Council's priorities.



Medicine Hat
The Gas City